Call Letter-cum-Admit Card for the post of Junior Assistant
(Non-Faculty Advt.No. IIITS//RC/NT/2025/04, dt.16 July, 2025)

1	Name of the Candidate	:		Affix here your self-attested recent Passport size photo
2	Application No	:		
3	Father's name	:		
4	Date of Birth	:		
5	Category	:	(as per the application submitted)	
6	Date of Selection Proceedings	:	24 July 2026 (Friday)	
7	Reporting Time and Venue	:	8:30 AM, academic block, IIIT Sri City	(Signature of the Candidate)
8	Syllabus	:	Please see the Institute's Website	

Note: Information at the Sl. No. 1 to 5 is to be filled in by the candidate.

General and Important Instructions for the candidates:

1. Under no circumstances candidates will be allowed to appear for selection procedure without the Call Letter-cum-Admit Card.
2. Admission to the examination hall will not be allowed after commencement of the examination.
3. Candidates must produce any one of the valid original photo identity cards out of Elector's Photo Identity Card (EPIC), Passport, UID Card (Aadhar), PAN Card, Driving License or any Photo Identity Card issued by a Competent Government Authority to prove their identity.
4. No candidate will be allowed to bring Mobile Phone or any other means of Wireless Communication, either in the working or switch-off mode, Calculators and any kind of Electronic Gadgets inside the Examination Hall. Only one blue/black ball pen and pencil/eraser will be allowed in the examination hall.
5. Blind or low vision candidates requiring help of a scribe should inform the Institute for arrangement of the scribe one day prior to the selection process. Institute shall bear the expenses for the purpose while using the help of a scribe. For this, candidates are requested to please bring with him/her disability certificate issued by the competent medical authority as per relevant rules of the Government of India.
6. This Call Letter-cum-Admit Card does not give any guarantee for employment. If it is found later at any stage that any candidate does not fulfil any of the conditions of eligibility as advertised, his/her candidature will be cancelled. The candidate should satisfy himself/herself that he/she fulfills all the conditions of eligibility to avoid any disappointment at a later stage on the above grounds.
7. Candidates will be permitted to appear for the selection proceedings ONLY after verification of their credentials by the center officials.

8. Candidates will NOT be permitted to leave the examination hall before the end of examination.
9. Candidates are provisionally shortlisted based on the assumption that they fulfill all the eligibility criteria as advertised and documents uploaded by them along with the application. Final decision with regard to their eligibility would be based on verification of the original documents and confirmation of eligibility criteria. You are required to bring all original documents uploaded by you along with the application in support of your claim regarding educational qualification (matriculation onwards), experience, date of birth, caste, category etc. Experience Certificate should be in proper format i.e. it should be on the organization's letter head, bearing the date of issue, specific period of work, nature of duty, designation, pay drawn for each position, duly certified by the concerned issuing authority. Wherever necessary, the Institute shall ask for proof of pay stubs/salary slips, bank statements reflecting salary credit, Form 16/16A, ITRs & statements of EPF/EIS for the qualifying experience period at the time of verification. Hence, candidates are required to readily have all the documents during the verification process. If at any time during the process of recruitment it is found that there are discrepancies in the documents submitted by the candidates or if any suppression of facts is noticed at any time, the candidate will be disqualified forthwith without any further notice. **Only those candidates, whose documents are found in order will be considered for selection**.
10. In case you are an employee of a Government/Semi-Government organization or Institute, and your application has not been forwarded through proper channel, please bring a **"NO OBJECTION CERTIFICATE"** from your employer; otherwise, you will not be permitted to appear for the selection process.
11. This intimation should be treated as final information. A hard copy of this call letter-cum-admit card will NOT be dispatched separately.

I do hereby declare that I have read all the instructions mentioned above and I will abide by them.

Date: _____

(Signature of the Candidate)

(Note: This call letter will be collected by the Institute)

(Signature of the Invigilator)