



Indian Institute of Information Technology Sri City Chittoor

NOTICE INVITING QUOTATION

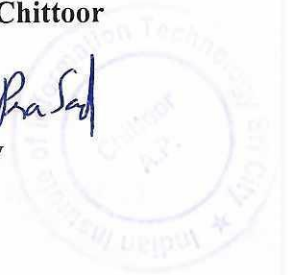
NIT No.: IIITS/NIQ/Machinery Hiring/2025/038, Dt. 29.12.2025

Sealed quotations are invited from resourceful agencies for the work of **Hiring of machineries (JCB/Dozer/Grader/Tractor) for grading, leveling and shifting of earth in campus area for a period of 12 months (Rate Contract Only) at Indian Institute of Information Technology Sri City Chittoor, as per Standards** addressed to the Registrar, IIIT Sri City, Chittoor and submit all specified documents.

Bid Issue Date	29th December 2025
Last Date of Bid Submission	8th January 2026 up to 16:00 hrs.
Date Of Bid Opening	8th January 2026 up to 16:10 hrs.
Mode of Submission	Sealed Quotation in Single bid system
Address for Submission	Dean Infra & Planning Indian Institute of Information Technology Sri City Chittoor, #630, Gnan Marg, Sri City, Tirupati District – 517 646 Andhra Pradesh

For & On behalf of IIIT Sri City Chittoor

K. Siva Prasad
Authorized Signatory



Signature of the tenderer with seal

PART A : NIQ DETAILS

1. **Bid Documents:** The interested parties may collect the bid documents from the Office of the Registrar and also download them from web-site of IIIT Sri City – <https://www.iiits.ac.in/tenders/>
2. Bidders are advised to visit the website frequently to find any addendum/ Corrigendum issued or extension of due date for submission, etc. No separate intimation will be issued /advertised in this regard.
3. The tender in single bid systems in sealed envelopes shall be submitted in the office of Dean Infra & Planning in the prescribed format before the due date and time as mentioned in NIQ.
4. No other mode of submission is acceptable.
5. Sealing and Marking of Bids:
6. Sealed quotations in single cover consisting of Technical bid and Price bid super scribing the NIQ No., Name of the work, Contractor name & address will be received at this office **up to 16:00 hours on or before 08/01/2026** addressed to the Dean Infra & Planning, IIIT Sri City, Chittoor, 630, Gnan Marg, Sri City, Tirupati District, AP, PIN:517 646. Technical bid will be opened at 16.10Hrs on the same date and further information, if any, may be obtained from the office.
7. Offer must be legible, clear and free from overwriting and cutting. Incomplete submissions are liable to be rejected.
8. **Site Visit:** Before tendering, every bidder is advised to inspect the site/locations of work and its environments between Monday to Saturday from 10:00 Hrs to 16:00 Hrs. except Sunday and Govt. holidays, to ascertain the exact requirement of the NIT, at his own cost.
9. **Scope of Work:**
 1. Grading, levelling of the earth in open area of the IIIT Sri City.
 2. Shifting of surplus earth from one location to other.
 3. No collateral damage while performing the work will be accepted and any loss should be made good with, in monetary terms or fulfilling the loss, but purely at the discretion of the institute. The contractor has no say in this.
 4. The work hour starts at the given location of performing the job and ends at that location only.
10. **IIIT Sri City reserves the right:**
 - a. To accept or reject any or all quotations either in whole or in part or to invite revised price bids or to annul the bidding process
 - b. To postpone and/or extend the date of receipt/opening of quotation or to withdraw the same at any time before finalization without incurring any liability to the affected Tenderer / Bidder.
 - c. To omit/delete any item(s) of work from the schedule at the time of allotment or before the commencement of work or during the execution of work without assigning any reason whatsoever.
 - d. To change the quantity or add the item or cancel the item/service required.
 - e. To accept or reject any or all the Tenders without assigning any reason.




11. If the date of opening of the bid is declared as holiday, it will be opened on the next working day at the same time.
12. **Bid Evaluation:** The bid should be submitted strictly in the prescribed 'Annexure A' and should remain valid for a minimum of THREE (3) months.
 - a. The bidder should have experience of having successfully executed/completed similar works in any one of the organizations like University, Government Organizations and reputed companies during last 3 financial years ending 31st March 2025 of the previous financial year. Without required experience, at least in one of the organizations, the party will not be considered in this tender.
 - b. Similar works means those works of grading, levelling, clearing of earth and shifting of the loose earth soil on Hire basis.
 - c. Average Annual Turnover in the last 3 financial years shall be produced duly supported by certified copies of balance sheets and audit statement by Chartered Accountant.
 - d. Documentary evidences for work experience, turnover, GST, PAN all as indicated & required in the tender document should be furnished without which it will not be taken into account.
 - e. Financial bids, which are incomplete and are not submitted in the prescribed format, will be summarily rejected.
 - f. The Financial bid should clearly contain the details (without erasers/overwriting etc.) as mentioned in the form.
13. The works shall be carried out in open area of the IIIT Sri City campus as per the directions of Dean Infra & Planning, IIIT Sri City.
14. The quantities shown in the BOQ are approximate only and are liable to variation up to any extent without entitling the contractors to any compensation, provided the total value of the contract does not vary by more than 20% (twenty percent).
15. Works shall be awarded to L1 tenderer on L1 quoted rates. Price quoted by tenderer shall be fixed and not subject to any escalation whatsoever during the period of execution of the contract including the extended period, if any.
16. This tender notice shall be deemed to form an integral part of the contract to be entered into for this work.
17. The successful bidder needs to arrange all safety materials to the locations at his own cost as per the scope of the work.
18. The successful bidder has to ensure the safety of the manpower/vehicles deployed in the premises. IIIT Sri City will not be responsible for any incident arising during execution of the work.
19. Accommodation and Transportation should be arranged by contractor themselves.

Signature of the tenderer with seal



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20. PAYMENT TERMS:

- a. 100% of Bill Value for the works shall be made after completion of every month, after applicable tax deductions within 15 days from the date of certification.
- b. Payment will be initiated only on submission of bill with due certification by the concerned authority of IIIT Sri City

21. As and when fuel charges (Diesel only) increase by 5%, the rates will increase by 2.5% (eg: As on date the per ltr Diesel charge is Rs 96.83/- When per ltr Diesel charge reaches Rs 102.12 paisa or more, the unit rate quoted will increase by 2.5%).

22. Taxes & Duties- GST Clauses:

- a. **Only valid GST registered bidders will be considered for the tender.**
The GSTIN of the bidder should be clearly mentioned in the offer.
- b. If bidder is exempted from GST registration under any provision of the GST Law, a declaration with due supporting documents should be furnished for considering the offer.
- c. Bidder to quote the applicable taxes like IGST/CGST/SGST/UTGST: Rate of Tax to be quoted as extra in % against the space provided.
- d. Any other taxes & duties not covered anywhere above may be indicated separately.

23. **The base price of per ltr diesel price will be the price of Diesel on the day of agreement and will be entered in the agreement.**

24. **TAXES AND DUTIES:** The Rates unless otherwise specified, will be deemed to exclude sales tax or any other taxes and duties, which are in force or may be levied by the Central/State/Local Governments from time to time, on the production and sale of the goods.

25. On account of security consideration, some restrictions may be imposed by the security staff on the working and/ movement of men and materials etc. The contractor will be bound to follow all such restrictions/ instructions and he shall organize his work accordingly. No claim on this account, whatsoever, shall be payable.

26. Order will be placed overnight (before 1700hrs previous day, either by email or written order) for reporting for execution of work next day morning. Delay in not reporting for duty will attract penalty of .05% of the contract value per hour. The delay beyond 4 hrs may attract risk purchase at the risk and cost of the contractor.

27. **JURISDICTION:** All the disputes arising out of this order shall have exclusive jurisdiction of Tirupati, Andhra Pradesh only.

Annexure-1

DETAILS TO BE FURNISHED BY THE BIDDERS

1. Name of the Firm/Company:
(Attach copy of the Registration Certificate)
2. Address for Communication:
3. Contact Person Telephone/ Mobile No.:
4. Work order copies of previous similar works
5. E-mail:
6. Details of Proprietor/partner/Director
7. GST Registration No.:
(Attach copy of the GST Registration Certificate)
8. PAN Number:
(Attach copy of the PAN Card)

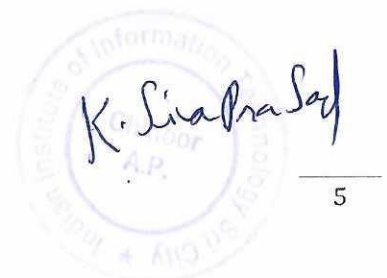
This is to certify that the above facts are true complete and correct to the best of my knowledge and belief. Further, it is certified that I/We have read and understood the terms and conditions of the Tender Notice.

I/We give an undertaking and give our unconditional and unequivocal acceptance of all terms and conditions of the Tender and agree to abide by these terms and conditions.

Name and Signature of the Firm/Company

Seal of the Firm/Company

Signature of the tenderer with seal



K. Sivaprasad

IIIT SRI CITY, CHITTOOR, A.P.

Annexure-2

Declaration regarding black-listing and/ or litigations

I/we hereby declare that our firm/agency is not black-listed by any Ministry or Department of Central Government/State Government or PSU or other bodies under the Central Government/State Government. I/we further declare that no criminal case is registered or pending against the firm/company or its owner/partners/directors anywhere in India.

Date the day of 2025

Signature of Bidder

Name & Address of Bidder

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K. Siva Prasad

Signature of the tenderer with seal

PRICE BID: ANNEXURE 'A'

NIT No. : IIITS/NIQ/Machinery Hiring /2025/038, Dt. 29.12.2025

Name of the Work : Hiring of machineries(JCB/Dozer/Grader/Tractor) for grading, leveling and shifting of earth in campus area, for a period of 12 months (rate contract only) at Indian Institute of Information Technology Sri City, Chittoor, as per Standards, addressed to the Dean Infra & Planning, IIIT Sri City, Chittoor and submit all specified documents

Name of the Bidder:


Sl. No	Description	Unit	Qty. (Approx)	Rate (In Rs.)	Price quote per Hr
1	Providing suitable good condition JCB Machine on Hire basis with trained operator for multiple earth works like excavation, Trench excavations, pit excavation, loading of earth, removing of tree roots, leveling the ground etc complete as per the direction of Engineer-in-charge. The Rate includes all operational charges including fuel, operators, helpers, supervision, PPEs, hire, maintenance, statutory expenses etc., complete.	Hour	1		
2	Providing suitable high capacity Grader on Hire basis with trained operator for dozing & land levelling the ground surface as directed by IIITS. The work is of intermittent in nature and the agency has to bring the Grader on call. Rate includes all operational charges including fuel, operators, helpers, supervision, PPEs, hire, maintenance, statutory expenses etc., complete.	Hour	1		
3	Providing of Road Roller of capacity 8 to 12 tons with trained Operator on Hire basis with operator for ramming / consolidating the ground surface, general leveling etc complete as per the direction of Engineer-in-charge.	Hour	1		

Signature of the tenderer with seal


 K. Siva Prasad⁷

	Rate includes all operational charges including fuel, operators, helpers, supervision, PPEs, hire, maintenance, statutory expenses etc., complete.				
4	Providing Tractor with trailer of suitable capacity on Hire charges with trained Driver to be used for transport and disposal of earth, Transport of other materials if any within the IIIT Sri city campus and outside the campus within a radius of 5 Km etc., complete as per the direction of Engineer-in-charge. The rate includes all operational charges including fuel, operators, helpers, supervision, PPEs, hire, maintenance, statutory expenses etc., complete.	Hour	1		
5	Providing 91 Model Excavator Machine with trained operator on hire basis for the use in mass excavation, trench Excavation, including the leveling the surface complete as per the direction of Engineer-in-charge. The rate includes all operational charges including fuel, operators, helpers, supervision, PPEs, hire, maintenance, statutory expenses etc., complete.	Hour	1		
6	Providing 200 Model Excavator Machine with trained operator on hire basis for the use in mass excavation, trench Excavation, including the leveling the surface complete as per the direction of Engineer-in-charge. The Rate includes all operational charges including fuel, operators, helpers, supervision, PPEs, hire, maintenance, statutory expenses etc., complete.	Hour	1		

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K. Siva Prasad

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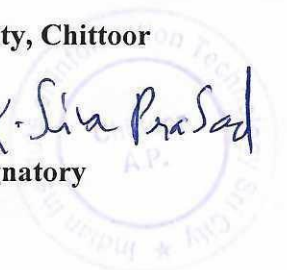
7	Providing 5000 liter capacity dewatering tanker fitted with suitable pump / motor with trained driver for using it in emergency dewatering works on Hire basis, to pump the water to outside the campus, to transport and dispose the collected water outside the campus etc., as per the direction of Engineer-in-charge. The rate includes all operational charges including fuel, operators, helpers, supervision, PPEs, hire, maintenance, statutory expenses etc., complete.	Trip	1		
8	Providing and supplying water through 5000 liter capacity water tanker for the plants, trees, grass area etc., in the IIITS campus with trained driver as per the direction of Engineer-in-charge. The rate includes all operational charges including fuel, operators, helpers, supervision, PPEs, hire, maintenance, statutory expenses etc., complete.	Trip	1		
	Total				

Note:

- a. Above rates exclusive of applicable GST.

For & On behalf of IIIT Sri City, Chittoor

K. Siva Prasad
Authorized Signatory



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