



IIIT Sri City Chittoor | 18th Meeting of the Board of Governors| 25th Apr 2025



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY SRI CITY, CHITTOOR

(An Institute of National Importance under an Act of Parliament)

18th Meeting of BOG- 25 Apr 2025 Agenda & Notes





IIIT Sri City Chittoor | 18th Meeting of the Board of Governors| 25th Apr 2025

Technology Sri City, Chittoor scheduled to be held on 25 Apr 2025 at 12.00PM at IIIT Sri City/ Hybrid mode.

The following members were present physically:

- | | |
|--|---------------------------------------|
| 1. Dr Sridhar Vembu
CEO, Zoho Corporation | - Chairperson (Addl. Charge) |
| 2. Shri. Srinivasa C Raju
Chairman, Sricity Foundation | - Member |
| 3. Prof. MV Karthikeyan
Director (Addl Charge), IIIT Sri City | - Member |
| 4. Prof. K. N. Satyanarayana
Director, IIT Tirupati | - Member |
| 5. Prof. P.J. Narayanan
Director, IIIT Hyderabad | - Member |
| 6. Dr. Ravi Sannareddy
MD, Sri City Private Ltd | - Member |
| 7. Shri. Bhuvan Anandakrishnan
Director & Centre Head
Caterpillar Technology Centre-India, Chennai | - Member |
| 8. Ms. Shalini Kapoor
President & Chief Technologist, AWS India | - Member |
| 9. Dr. Siva Prasad
Associate Professor, IIIT Sri City | - Member |
| 10. Dr. Raja Vara Prasad
Asst. Professor, IIIT Sri City | - Member |
| 11.Col T. Umasankar (Retd)
Registrar | - Ex- Officio
Non-member Secretary |



Leave of absence granted to:

- 1. Prof. Partha P. Chakrabarti** - **Member**
Professor & Former Director, IIT Kharagpur
- 2. Shri. K Sasidhar, IAS** - **Member**
Principal Secretary to Government, GoAP
- 3. Smt Saumya Gupta, IAS** - **Member**
Joint Secretary, MoE, GoI
- 4. Shri. Srinivas Peddada** - **Member**
Senior Advisor, General Atlantic India
& Southeast Asia, Hyderabad



(A) ITEMS FOR REPORTING

Item No. BoG18/RP1:

To take on record approval of the minutes of the 17th meeting of the BoG held on 11 Jan 2025.

The Minutes of the 17th Meeting of the Board of Governors of the Institute held on 11th Jan 2025, through Hybrid mode are circulated.

As no comments were received, the minutes are considered as approved.

Item No. BoG18/RP2:

To take on record the Status of Funds received from Ministry of Education (Govt. of India), Government of Andhra Pradesh and Industry Partners:

The table covering the status of capital funds received from MoE (Govt. of India), Govt. of Andhra Pradesh and Industry Partners is given below:

Particulars	Amount	(Rs. in lakhs)		
		MoE, GoI	GoAP	IndustryPartner
		share 50%	share 35%	share 15%
Total Project Cost	12800	6400	4480	1920
Total funds received as on 21March 2023	9887	6400	2527	960
Balance Funds to be received	2912	Nil	1952@	960

Note: @ Expenditure details have been submitted. The Pay &Accounts office of Govt of AP has verified and certified as correct, on 27 Nov 2023. Presently, case is with Finance Secretary, Govt of AP.

The item is reported for the information of Board.

Item No. BoG18/RP3

Reporting of extension of tenure of Dr Sridhar Vembu as Chairman (Addl Charge)

The tenure of the Present Chairman Dr Sridhar Vembu as Chairman (Addl Charge), given for six month got over on 24th Mar 2025.

He was requested to continue to hold the additional charge of Chairperson, BoG, IIIT Sri City (Chittoor) till further communication from the Ministry.

The item is reported for the information of Board.



Item No. BoG18/RP4

Reporting of Conduct of 6th Convocation on 11 Jan 2025 and the next Convocation for 2025 batch is on 02 Aug 2025.

The Convocation of 2024 batch was conducted on 11 Jan 2025 (2nd Saturday of the January 2025). 300 students of BTech, MS, MTech and PhD students/scholars were awarded successful completion degrees

The item is reported for information.

Item No. BoG18/RP5

Reporting the Fee structure of UG, MS and PhD scholars and the UG-1 strength for 2025 Batch

(a) Fee Structure for Admission to UG program through JoSAA/CSAB

Description	UG-1 (new Batch -2025	UG-2	UG-3	UG-4
	Proposed	Proposed	Proposed	Proposed
1) One-time payment:				
Admission Fee (Non-refundable)	17000	NA	NA	NA
Refundable Caution Deposit	20000	NA	NA	NA
Alumni Fee (Non-refundable)	2000	NA	NA	NA
2) Per semester payable at the beginning of each semester				
Tuition Fee	175000	170000	165000	160000
Hostel Establishment Fee	22000	22000	22000	22000
Mess Fee	22000	22000	22000	22000
3) Per annum payable at the beginning of Monsoon semester				
Medical facility at campus and Medical Insurance (for a Sum Assured of Rs.50,000/- per annum)	3000	3000	3000	3000
Note:				
1. Every year Rs.10000/- per annum (Rs.5,000/- per semester) per student is being increased.				
2. UG4 students who opt SLP in the final semester need to pay Hostel Fee and Mess fee on pro-rata basis.				

(b) Fee Structure for Admission to UG program through Study in India Programme

Description	Proposed 2025-26
1) One-time payment:	
Registration Fee (Non-Refund able)	US \$ 300



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Caution Deposit (Refundable)	US \$ 300
Admission Fee (Non-refundable)	US \$ 300
Alumni Fee (Non-refundable)	INR 2000
Hostel Registration Fees (Non-refundable)	US \$ 100
2) Per semester payable at the beginning of each semester:	
Tuition Fee (Per semester)	US \$ 4050
Hostel Fees (per year)	US \$ 600
Mess Fees (per year)	US \$ 600
3) Per annum payable at the beginning of Monsoon semester:	
Medical facility at campus and Medical Insurance (SA of Rs.50,000/-) (per year)	INR 3000

(c) Fee Structure for Admission to UG program through DASA

Description		DASA-CIWG 2025-26 new batch	DASA-SAARC 2025-26 new batch	DASA-Non- SAARC 2025-26 new batch
1) One-time payment:				
Admission Fee (Non-refundable)		17000	USD 250	USD 250
Refundable Caution Deposit		20000	USD 250	USD 250
Alumni Fee (Non-refundable)		2000	INR 2000	INR 2000
2) Per semester payable at the beginning of each semester				
Tuition Fee		175000	USD 2250	USD 4050
Hostel Establishment Fee		22000	USD 300	USD 300
Mess Fee		22000	USD 300	USD 300
3) Per annum payable at the beginning of Monsoon semester				
Medical facility at campus and Medical Insurance (SA Rs.50,000/-)		INR 3000	INR 3000	INR 3000
Note:				
1. Every year Rs.10000/- per annum (Rs.5,000/- per semester) per student will be increased. (This is applicable for DASA-CIWG only)				
2. UG4 students who opt SLP in the final semester need to pay Hostel Fee and Mess fee on pro-rata basis. This is applicable only for UG4 final semester (Spring 2026) only				

(d) Fee Structure for MS by Research

Description	Proposed fee Rs.
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1) One-time payment:	
Admission Fee (Non-refundable)	17000
Refundable Caution Deposit	20000
Alumni Fee (Non-refundable)	2000
2) Per semester payable at the beginning of each semester	
Tuition Fee	25000
Hostel Establishment Fee (Includes outside maintenance, water, and electricity only) (This is applicable for the students who are availing hostel facility)	33000
Mess Fee (This is applicable for the students who are dining in the mess)	35000
3) Per annum payable at the beginning of Monsoon semester	
Medical facility at campus and Medical Insurance (for a Sum Assured of Rs.50,000/-	3000

(e) Fee Structure (PhD Full time)

Description	2025-26
	Proposed INR
Admission Fee (One time only)	17000
Refundable Caution Deposit (One time only)	20000
Alumni Fee (Non-refundable)	2000
Tuition Fee (Per semester)	30000
Hostel Establishment Fee (Includes outside maintenance, water, and electricity only) (This is applicable for the students who are availing hostel facility)	33000
Mess Fee (This is applicable for the students who are dining in the mess)	35000
Medical facility at campus and Medical Insurance (for a Sum Assured of Rs.50,000/- per annum)	3000
B) Fee Structure (PhD Part time)	
Description	2025-26
	Proposed INR
Admission Fee (One time only)	17000
Refundable Caution Deposit (One time only)	20000
Alumni Fee (Non-refundable)	2000
Tuition Fee : (Per semester) a) Rs.60,000/- for the first three years b) Rs.70,000/- after three years	INR 60000/ INR 70000



II. Strength of Students:20% Supernumerary Quota for Girls

As per Letter received from Ministry of Education (mOE), GoI, minimum 20% girls should be there in BTech degrees. Hence, re-adjusting seats without increasing overall number:

Branch	Current Total	Normal	10% Girls	New Normal	20%	New Total
CSE	275	250	25	230	46	276
ECE	96	88	8	80	16	96
AI&DS	66	60	06	55	11	66

These reporting items have been approved by the Board.

End of Section 'A'



(B)

ITEMS FOR DISCUSSION & APPROVAL

Item No. BoG18/AP1

Approval of BoG for the Tendering process of New Hostel Block of G plus 10 storied building and Academic block.

Upon finalization of the concept design for the campus Infra structure buildings like new Academic block, Boys hostel -5, through the Architects M/s Aadharshila Designs (P) Ltd., New Delhi, a public invitation through CPP portal and in the IIIT Sri city website was issued.

Accordingly, the tender for the construction of new academic building and Boys hostel Building was published in the CPP Portal on 22nd February 2025 with due date of submission as 8th March 2025. An evaluation committee is again constituted as under:

- a) **Dr Janaki Ramaiah, Assistant Professor, Civil Engineering Department, IIT Tirupati (Chairman of the Committee)**
- b) **Shri S. Pandian, Asst Executive Engineer, IIIT Kancheepuram**
- c) **Shri Sekar Natarajan, Vice President - Infra, Sri City Pvt Ltd**
- d) **Shri Mohd Ali, GM Infra, Sri City Pvt Ltd**
- e) **BWC Committee Member- Shri Sarath**
- f) **Mr Kavin Kumar, CEO, EPMCR**
- g) **Dr Siva Prasad – Asso Dean Planning & Infra**
- h) **Mr Thirunavukkarasu, Engineering Unit In charge of IIIT Sri City- Secretary**

The Committee opened the Bids on 10th March 2025 and found that M/s Casagranda emerges as the best bidder and contract be awarded to M/s Casagranda at their Bid value of **Rs.79,75,00,966.51**, after the approval by BoG. This item was approved by BWC and FC.

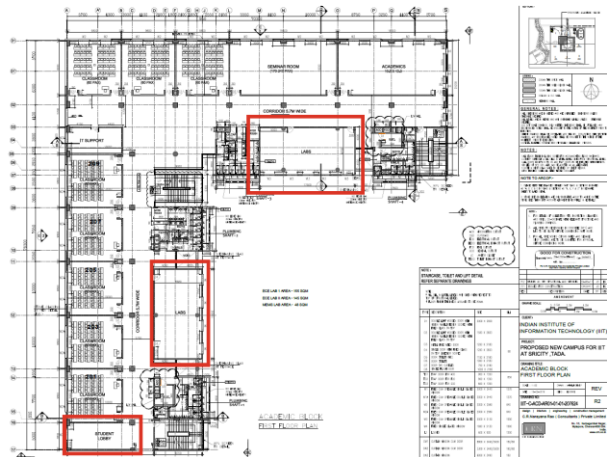
This item is approved by the board.



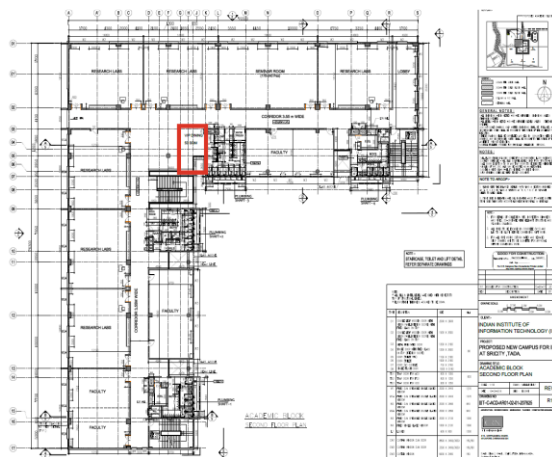
Item No. BoG18/AP2

Approval of Board for providing VRV type AC for ECE Lab 1 & 2.

Academic block 1st floor Lab area



Academic block 2nd floor VIP dining area



It has been decided to provide VRV system Air conditioning to the First floor (ECE Lab-1, ECE Lab-2, MEMS lab) and Second floor (VIP Lounge/Dining area) to use it effectively and to have easy maintenance.

The Technical Details of VRV /VRF Type AC System:

ECE Lab 1 Area	-	160 Sqm
ECE Lab 2 Area	-	160 Sqm
MEMS Lab Area	-	90 Sqm
VIP Dining area	-	25 Sqm

Total 435 Sqm

Proposed AC tonnage considered is **28 Hp** as per area and heat Load calculations.

Total IDU considered is 8 No. 2.5 t and 2 No. 4 t. (4 No. 2.5 t AC's for each ECE Lab & 1 No. 4 t AC for VIP Dining & MEMS Lab)

At present there is no AC provision in the ECE lab and there is 2 No.2 t split AC in VIP Dining and 2 No. 2 t Split AC in MEMS Lab.

The estimated cost for the work is arrived as 30 lakh. This item is approved by the BWC and FC.

This item is approved by the Board.



Item No. BoG18/AP3

Approval of Board for Maintenance works and campus improvement

The Boys Hostel I & II buildings are around eight year old buildings and recently we have completed external painting for the both buildings. The details of maintenance works considered:

- Internal Wall painting works of both BH1, BH 2 & Girls Hostel :
- Total Area - 30,000 sqm or say 3,23,000 Sqft.
- Scheme - 1 Coat of Damp proof primer + 2 Coats of Emulsion Paint
- Estimated Cost - **Rs.46,50,000/-**

- Badminton Clay Court in BH 2 Courtyards.
- Area - 100 Sqm
- Works considered - Excavation, Gravel filling & consolidation
- Estimated Cost - **Rs. 2.90 Lakhs**

- Miscellaneous Civil works :
- Hostel Room Door repair works - **Rs.10.80 Lakhs**
- Dining block Kitchen service area Flooring work – **Rs.3.0 Lakhs**
- BH 3 & BH 4 Area storm water drain diversion masonry works – **Rs.1.0 Lakh**
- MS Gate & wicket gate fixing work in west side boundary wall near BH 5 Area - **Rs.1.0 Lakh**
- Removing and re fixing of chain link fencing – **Rs. 1.50 Lakhs**
- 2 No. Basket ball court floor painting works – **Rs.7.0 Lakhs**

The estimated cost is arrived as Rs.82 lakhs for all these works.

This item is approved by the board.

Item No. BoG18/AP4

Approval of the Board for Faculty Recruitment Planning and Approval of Faculty Cadre Strength, Reservation Roster, Eligibility Benchmarks, and Model Advertisement.

As per the board directions, the recruitment for the faculty will be done at 1:20 for the current recruitment and will increase the strength gradually at the discretion of the Director. The institute will apply the above matrix with same recruitment advertisement as given at Annexure -2 for the immediate recruitment.

This item is approved by the Board.



Item No. BoG18/AP5

Approval of the Board for new system of Faculty appraisal system in the same way is in other IITs/ IIITs

With the approval of the Chairman, a committee has been established by the Director to “**Review the existing appraisal system, & incentive attached and shall suitably suggest the modifications**”. The recommendations of the committee are as follows:

1. The structure of the performance evaluation and appraisal is good and to be continued without incentives. Instead of incentives, an appreciation certificate and a **memento could be given on Teachers Day every year, with effect from AY 2024-25.**
2. The course file has to be submitted within 1 week of declaration of results every semester. Both soft copy and hard copy has to be submitted to the Group Heads. The group head would serve as the Convenor of the Academic Audit Committee for the particular group; and submit the individual course-wise academic reports for further processing to Dean Academics.
3. The evaluation through Academic audit can be done for both Semesters together, during the summer vacation of the AY.
4. It is mandatory to submit annual performance appraisal report in updated form once in a year, by all faculty members, through their respective group Heads to Dean Faculty; to Director for further processing.
5. As per earlier BoG resolutions, the committee constituted with external members will assess the performance appraisal reports of faculty and submit a consolidated report to the Director for further approval by BoG.

This item approved by the board.

Item No. BoG18/AP6

Approval of the Board for Regular recruitment of Non-Academic Staff in two phases and Revision of Designations in Line with Norms of other Academic Institutions.

1. Institute will carry out the recruitment in two to three phases. Initially, higher cadre posts of Dy Registrar, Asst Registrar, will be carried out, followed by Suptd and Jr Suptd in both Administrative and Tech Cadre. The final phase will be for rest of the staff such as Sr and Jr Asst etc.



2. Initiation of the process for regular recruitment of essential non-academic staff, with age relaxation for existing staff (as on 2021) during the selection process.
3. Revision of non-academic staff designations to align with standard nomenclature followed in academic institutions (e.g., Deputy Registrar, Assistant Registrar, etc.).
4. All candidates will be starting their pay from the initial cell of the pay band and relaxation to the existing employees as given above.

This item is approved by the Board.

Item No. BoG18/AP7

Approval of the Board for recruiting Visiting faculty (Full-time) to meet academic requirement of technical courses and approval of their salary structure

The proposed Visiting Faculty will be selected based on qualifications, teaching experience, and subject-matter expertise, and the period of engagement will be aligned with the academic calendar. These Visiting Faculty (full-time) will teach one lab-based course (6hrs), one elective and guide several BTP groups.

This item is approved by the Board.

Item No. BoG18/AP8

Approval of the Board to levy late fee when fee not paid timely by students on the plea of Ministry of Tribal Affairs, GoI not given the scholarship.

As per the existing policy, IIIT Sri City charges late fee/fines from students who do not pay their academic, hostel, and mess dues within the stipulated deadlines. However, over the past few years, a significant number of students have delayed or defaulted on fee payments, largely citing dependency on delayed or partial **scholarships** or **fee reimbursement schemes**.

The GoI directive for exemption from late fee applies **only to ST students**, on assurance of the Govt that fee should be reimbursed 100% by Ministry of Tribal welfare with clear timelines and institute continuing to extend such waivers universally without financial support from the government is **unsustainable**. IIIT Sri City, being a PPP institution, does not receive annual government grants for operational expenses and is therefore **heavily dependent on timely fee collection**. Allowing this trend to continue may **compromise service quality**, delay salary disbursement, and disrupt academic operations.

- Continued waiver of late fee penalties (**for ST students** on assurance by the Ministry of Tribal welfare for full fee reimbursement similar to CFTIs).
- Resumption of late fee penalties for all other students irrespective of scholarship status.
- Condition of **no hostel/mess registration if fee not paid in due time**.



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- Provision for genuine hardship cases to be reviewed with supporting documentation, to process the cases to Bank Loans as Institute tied up with banks at liberal interest rate than prevailing in market.
- Formal communication to concerned Ministries regarding the financial impact of delayed and partial scholarships.

This item is approved by the Board.

Item No. BoG18/AP9

Approval of the Board for Honorarium for the Faculty rendering administrative duties.

The following administrative positions held by faculty members are proposed to be provided financial aid/honorarium:

Position	Name	Effective Date
Assistant Dean (Faculty) & Assistant Dean (Distance Education)	Dr Priyanka	
Co-Chair, Placement Cell	Dr Mallikharjun Reddy	For CSE & AI&DS group
Associate Dean (Alumni Affairs)	Dr Anish T	With retrospective effect

This item is approved by the Board.

Item No. BoG18/AP10

Approval of the Board for Budget for FY 2025-26

This item is approved by the Board.

Item No. BoG18/AP11

Financial assistance to Dr Sreeja met with an accident while returning from duty and leg got amputated.

It was recommended to Board consider converting the ₹10,00,000 financial assistance extended to her into a non-returnable grant on compassionate and humanitarian grounds, as family spent rs 1 Crore and also leg has been amputated. This gesture would not only alleviate some part of her financial stress but also reaffirm the Institute's commitment to standing by its members in their most difficult times.

This item is approved by the Board.

End of Section 'B'



(C)

ITEMS FOR RATIFICATION

Item No. BoG18/RF1

Ratification of the Board for revised cost in Construction of service Trench and Paver block work contract – for Execution of Non tendered item and for issuing revised work order.

The work order (1)) for the work of Construction of External Services Trench on west side of the Academic Block and supply & laying of paver blocks on both sides of Petal area at IIIT Sri City Campus as per the specifications, was issued to M/s Amplec infra solutions pvt. ltd., Hyderabad. Revised Contract value with GST - Rs. 75,69,737.00

Ratification has been obtained from BWC.

This item is ratified by the Board

End of Section 'C'



Annexure-2

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY (IIIT) SRI CITY

(An Institute of National Importance under the Ministry of Education, Government of India)

F.No. IIITS

FACULTY RECRUITMENT ADVERTISEMENT

(Advt. No. __ dated 01.05.2025)

Indian Institute of Information Technology Sri City (IIIT Sri City) is an Institute of National Importance established in 2013 by the Ministry of Education, Government of India. The Institute is located at the outskirts of Chennai, off Vandalur-Kelambakkam Road (approximately 25 Km from Chennai Airport and 17 Km Tambaram Railway Station). It is an Institute of higher learning offering B.Tech., BTech (Honors), MS(R) and PhD in the areas of Computer Science and Engineering (CSE), Electronics and Communication Engineering (ECE) and Artificial Intelligence and Data Science (AI&DS).

I. Posts:

The faculty posts were sanctioned by the Ministry of Education under 4-Tier flexible faculty structure and there are __ vacancies available across the group/departments of CSE, ECE and Mathematics, Data Science and Englishl under this 4-tier flexible faculty structure. The number posts for each cadre may increase or decrease due to administrative reasons.

II. Details of Educational Qualification and Experience Required for the Posts Under Four Tier Flexible Structure:

S.N o.	Designation, Pay Band and Academic Grade Pay	Essential Qualification	Relevant Experience	Other Essential Requirements	Additional Desirable Requirements
1.	Assistant Professor Grade III Pay Matrix level 10	Ph.D.	None	None	One publication in an SCI journal.
2.	Assistant Professor- Grade II Pay Matrix level 11	Ph.D.	01 year.	<ul style="list-style-type: none"> One paper accepted for publication in SCI (unpaid) journal. 	<ul style="list-style-type: none"> Two papers in SCI Journals or one patent; may be based on Ph.D work.
3.	Assistant Professor- Grade I Pay Matrix level 12.	Ph.D.	03 years after Ph.D. or 06 years total (not counting Ph.D. enrolment period) after obtaining M. Tech./M.E./M.De s. degree.	<ul style="list-style-type: none"> 02 papers in SCI Journals outside Ph.D. work. One ongoing sponsored project for candidates from academia. Two experiments or computational projects added to teaching laboratories where appropriate. 	<ul style="list-style-type: none"> One Ph.D. Supervision ongoing; 01 patent; Experience in industry or R&D lab of repute; M.Tech, MS(R), BTech (Honors) project supervision on live industrial problems.



4.	Associate Professor Pay Matrix level 13A2	Ph.D.	06 years after Ph.D. or 09 Years total (not counting Ph.D. enrolment period) out of which 03 years should be after Ph.D. • Three years at the level of Assistant Professor with AGP of Rs.8000 or its equivalent in 7th CPC at a reputed university, R&D Lab or relevant industry.	<ul style="list-style-type: none"> • 04 Papers in SCI journals after Ph.D.; • One Ph.D. guided (Completed) as sole or Principal Supervisor plus one continuing. • Two projects ongoing or one ongoing plus one completed. • Two experiments or computational projects added to teaching laboratories where appropriate. • Academic outreach activity equivalent to two self-financed short-term courses. 	<ul style="list-style-type: none"> • 01 or more patents; • Supervising two or more students for Ph.D.; • Strong liaison with industry; • Offering courses through application of ICT.
5.	Professor Pay Matrix level 14A	Ph.D.	10 years after PhD or 13 years total (not counting Ph.D. enrolment period) out of which 07 years are to be after Ph.D.; • At least four years to be at Associate Professor level with AGP of Rs. 9500/level 13A2 in an Institute of repute	<ul style="list-style-type: none"> • Two Ph.D. degrees guided (completed) in Career as sole or Principal/Main Supervisor. • The following during the past 04 years. <ul style="list-style-type: none"> i. 03 papers in SCI Journals; ii. One High value sponsored or consultancy project; iii. Academic outreach activity equivalent to two self-financed courses offered as coordinator and main teacher iv. iv. Two experiments or Computational 	<ul style="list-style-type: none"> • One or more Patents, • Supervised (Completed) more than three students for PhD. • Preparing E-Learning material. • At least one self- financed short- term course offered every year. • Strong liaison with industry. • Offering significant support to Institute Administration • High value sponsored or consultancy projects.



				/Design projects added to teaching laboratories where appropriate.	
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III. Eligible Degrees and Research Areas

Discipline	Eligibility criteria
Computer Science and Engineering	<ul style="list-style-type: none"> B.E./ B.Tech. in Computer Science and Engineering/Information Technology/ Artificial Intelligence/Data Science/Cyber Security/Electronics and Communication Engineering or relevant stream/degree. M.E./M.Tech./M.Des/MS(R) (Computer Science and Engineering/ Information Technology/Communication Systems/Artificial Intelligence/Data Science/ Cyber Security or relevant stream/ degree). Ph.D. Degree (Computer Science and Engineering or related topics). <p>Broad Research Areas: eg: Machine Learning, Data Sciences, Computer Vision, Operating Systems, Computer Architecture, IoT, Computer Networks, Information Security, Cloud Computing, Theoretical CS, Software Engineering, Real Time Systems.</p>
Electronics and Communication Engineering	<ul style="list-style-type: none"> B.E./B.Tech. (Electrical Engineering/ Electrical and Electronics Engineering/ Electronics Engineering/ Electronics and Communication Engineering or relevant stream/ degree). M.E./ M.Tech./ M.Des/MS(R) (Electrical Engineering/ Electrical and Electronics Engineering/ Electronics Engineering/ Electronics and Communication Engineering or relevant stream/ degree). Ph.D. Degree (Electrical Engineering/ Electronics Engineering/ Electronics and Communication Engineering or relevant topics). <p>Broad Research Area: eg: IoT, Robotics, Signal and Image Processing.</p>
Maths and Data Science	<p>M.Sc in Mathematics or Statistics with Ph.D in relevant Mathematics or Statistics or Data Science & AI or related topics.</p> <p>Broad Research Areas : Numerical analysis, statistics (both theoretical and applied), linear algebra, discrete mathematics, mathematical logic, analysis, all topics of pure and applied mathematics, strong applications across all areas of Mathematics and Statistics".</p>
English	<p>M.A and/or M.Phil in English/English Language Studies/English Language Teaching and preferably qualified in UGC NET/JRF. PhD in English Language Studies/English Language Teaching. PGDTE/PGCTE is desirable.</p> <p>Areas of Research:</p> <ol style="list-style-type: none"> English Language Studies/English Language Teaching/Corporate Communication ICT integrated English Language Pedagogy English for Specific Purposes (ESP).



Other Requirements:

1. The research areas listed in the advertisement are in general. However, only those candidates will be considered whose areas of research are required for the department/Institute at the time of the selection process.
2. Internal candidates who are fulfilling essential qualifications, relevant experience and other essential requirements, may also apply for these posts irrespective of specializations indicated in the above table.
3. The candidate should be able to teach maximum number of core and/or elective courses at UG and PG Level offered by the department to which the candidate has applied.
4. All the candidates shall have Ph.D. in the relevant discipline and shall have first class in the preceding degrees. The preceding degrees means graduation (UG) onwards.
 - (i) In case, the University/Institution does not mention first class in the degrees, the candidates should have passed and secured at least 6.5 CGPA/CPI (on a 10-point scale) or 60% marks in aggregate. Conversion from CGPA/CPI to percentage or vice versa given by the individual Institute/ University will be considered/allowed for determination of eligibility.
 - (ii) In case, the candidate has passed and secured CGPA/CPI under any other point scale (other than 10-point scale), then certificate issued by the authorized signatory (NOT the Mentor/Supervisor/Head of the Department) of the Institute/University to the effect of having secured the first class in such degree must be attached. Alternately, the CGPA/CPI may be equivalently converted on 10-point scale for determination of eligibility.
 - (iii) The above-mentioned CGPA/CPI/Percentage/Degree should be awarded by a recognized University/Institute.
 - (iv) The Institute reserves the right to set minimum percentage of marks higher than first class to shortlist the candidates for presentation/ interview.
 - (v) The candidate should possess at least one degree from graduation onward from IISc/IITs/IIITs/NITs/IIMs/ISI/IISERs/TIFR (for CSE, ECE)
OR should be working in a regular pay scale at IISc/IITs/IIITs/NITs/IIMs/ISI/IISERs/TIFR. However, the candidates, who have acquired essential qualification (i.e., Ph.D.) and/or preceding degrees from abroad, shall be considered if degree is offered by National University/Institute of respective country or offered by Institutions that are in QS/THE World Ranking up to 500 (last two years).
5. The period of experience rendered by a candidate on part-time basis, daily wages, visiting/Guest faculty/Purely on Contract Basis (Fixed Remuneration) will not be counted while calculating the valid experience for short-listing the candidates. Last month's pay slip is essential and to be attached.

IV. Instructions for Applicants

- Enclosures, if any, in support of application are to be uploaded as separate documents (pdf) along with the application form.
- A detailed Academic Profile, inter alia, including the following information is required to be submitted:
 - a) A Teaching Plan, indicating core courses that the applicant can teach and also an expanded statement of his objectives and long-term interests in coursework development. In case of candidates having prior teaching experience, the statement should contain student feedback ratings, profiles of 3 best courses taught in the last three years (profile should contain course outline / teaching plan, novel methods used, if any, including online content, term papers, group activity etc.). The statement should also include details of any teaching related awards and details of participation in teacher development programs as participant or as mentor.
 - b) A Research Plan highlighting current and past research interests and achievements and also the future plans for short and long terms. The plan shall also highlight the achievements of guided research scholars especially where one can take pride in the work done or the role played in guiding. In addition, candidates are expected to submit one-page abstract of two research proposals after joining the Institute.
 - c) Details of Journal publications: (SCI /SCIE only)
Candidates are expected to upload a list of journal publications along with copies of 4 best papers authored by them in the last 5 years chronologically listing:
Names of authors, Title of the paper, Name of the Journal/Conference, Volume/ Proceedings, pages (from – to), Year, etc. The same shall be grouped as Journal Publications and papers presented at National / International Conferences along with citation count and Journal Impact factors as available.



- d) Details of Awards, Patents, Prizes etc., indicating:
Nature, Name of prize/award, awarded by, awarded for, year of award; Name of the patent, year and details about the patent etc. as well as the candidate's specific contribution vis a vis the Co-inventors.
- e) Research Guidance (only Ph.D. with formal Guide Status):
Research degree, Name of the scholar, Title of the Thesis, Year of award etc. (on -going supervision) may also be indicated separately.
- f) Details of Externally funded / Sponsored projects:
Title of the project, Duration, Sponsor, Value, Co-investigators, if any, role of the candidate and specific contributions etc. Candidates should highlight specific contributions, if any, to industry, pointing out the challenges overcome and the value added etc.
- g) Industrial Experience and Consultancy: Details of industrial experience and relevance to proposed teaching and research.
- h) Other Activities Like:
Lab Experiments added, outreach activity, E learning/ICT based methodology adopted for teaching, Text books and Monographs if any authorized by the candidate along with details, continuing education programs / conferences organized (as an organizer or co-organizer) etc.
- i) Any other relevant but brief information on academic standing.

On the above, the Teaching and Research Plan are not required to be submitted at the time of application. Upon publication of shortlisted candidates, the candidates are required to submit the same within the stipulated time. Further, only in case of shortlisted candidates, references will be invited directly from the referees by the Institute.

V. Benefits extended to Faculty:

- a) A Professional Development Allowance (PDA) of Rs.3.00 lakhs for every block period of 3 years will be made available to every member of the faculty on reimbursable basis to meet the expenses for participation in National and International conferences, Membership fee of professional bodies and contingent expenses.
- b) Opportunity to interact with industry, other research and professional Institutes.
- c) Encouragement for Consultation works with liberal policy.
- d) Professional visits during vacation period for carrying out scientific research work.
- e) Facilities for Research and Development activities in all the Departments and Centers.
- f) SIM card provided to faculties with a 1 GB/day data plan
- g) Good facilities for computing and research.
- h) Well-stocked library.
- i) Institute provides seed grant up to Rs. 5.00 lakhs subject to conditions and is likely to be increased, in case of high quality research on case to case basis..
- j) Leave Travel Allowance of Rs 1.25 lakh PA is provided in equated monthly basis, irrespective of undertaking of Leave Travel

VI. Additional Information:

1. Age limit:

Assistant Professor Grade I,II,III	45 Years
Associate Professor	50 Years
Professor	55 Years

However, for exceptional candidates age may be relaxed at the discretion of the scrutiny committee with the approval of Director. The age is relaxable by 5 years for SC/ST/ PWD and women candidates.

2. ***Candidates are required to pay an application fee of Rs 1000/- except SC/ST/PWD/ESM***



candidates.

3. Only Indian Nationals, Persons of Indian Origin (PIO) and overseas citizens of India (OCI) are eligible to apply. The persons holding the foreign passport are required to provide the details in the application form. Offer of appointment for the individuals with foreign passports will be issued only after the Political and security clearance from Ministries of External Affairs and Home Affairs is obtained.
4. The reservation norms for PWD, OBC-NCL, SC, ST and EWS are applicable as per the Govt. of India norms. The candidates mentioning the reserved category in the application should ***upload the valid category certificate at the time of applying online*** and ***failure to submit /upload the category certificate will lead to rejection of their application.***
5. ***The candidate should apply only once for a particular post and if they apply second time for the same post, only the application submitted for the first time shall be considered to prevent anomalies in the recruitment process. Hence the candidates are advised to verify and upload all the document/credential/ certificate etc. before applying.*** However, candidates applying for more than one post (different post) are required to submit an application for each post separately and pay the fee accordingly.
6. ***Candidates employed in Government and Semi-Government Organizations, Public Undertakings, University and Educational Institutes should submit the NOC at the time of interview, failing which they shall not be allowed to appear for the presentation/interview (as per format Annexure 'A')***
7. The Institute reserves the right to offer a lower post including entry level post of the cadre to any candidate taking into account his credential even in case of application for higher post.
8. The Institute reserves the right to screen and call only such candidates as are found suitable and meeting the norms and requirement of research area specified for the department. Thus, just fulfilling the minimum prescribed conditions would not entitle one to be called for presentation/interview.
9. The Institute reserves the right to restrict the number of candidates for presentation/interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement and other academic achievements. In the event of more applicants, the Director can empower the scrutiny committee of Shortlisting, the applications, to further raise the Bar, to restrict the number of applicants to be called for written examination/ seminar interview etc.
10. The decision of the respective committee(s) during the screening and document verification stage, written examination, seminar presentation shall be final, in this regard.
11. Since, Groups/Subjects/Specializations are many and not comparable with each other, following a uniform standard/norm for shortlisting of a candidate by a department is not feasible. Hence, the groups may fix different (and higher) short-listing criteria for a post/specialization.
12. The scrutiny of applications will be done *prima-facie* on the basis of document and information furnished by the candidate in the application. Any discrepancy found between the information given in application and verified by the supporting document at any stage of recruitment/appointment shall render the candidate ineligible. Hence, the candidate is responsible for the correctness of the information provided in the application. Any information given in the application which is incorrect / false / suppressed fact will render the candidature ineligible at any stage during recruitment process or after joining the post if selected.
13. In case of any inadvertent mistake in the process of Screening/ Selection, which may be detected at any stage even after the issue of Offer of Appointment, which renders the candidature ineligible, the Institute reserves the right to withdraw/cancel the offer of appointment.
14. Candidates who have obtained or are expected to obtain their most recent degree (Ph.D.) from IIIT Sri City normally not be considered for recruitment, except where there is a 3 years gap between leaving the Institute and the last date of application.
15. All recruitment and pay-fixation shall be done by the Board of Governors (BoG) of the Institute only on the recommendations of duly constituted Selection Committees. Higher initial basic pay may be recommended to exceptionally qualified and deserving candidate(s) with relevant experience by the selection committee. The Selection Committee shall be the only entity empowered to consider the past services and qualifications of an applicant. Top Up pay is recommended for candidates with exceptional qualifications.
16. The invitation to candidate for presentation/interview merely indicates the suitability for the post and conveys no assurance whatsoever that he/she will be recommended or selected or his/her conditions specified in the application will be accepted.



17. The candidates called for the recruitment process will have to appear for the same at their own cost. (i.e. no TA/DA will be paid to the candidates)
18. Any Addendum/ Corrigendum/ Clarification will be published only on the Institute website. Any update on shortlisted candidates, recruitment schedule etc. will be notified on the Institute website only. Hence, the candidates are requested to keep a copy of their application with them for their reference and advised to periodically visit the Institute website for any information/ updates. **The date and time of Presentation/ Interview will be informed only through the Institute website / e-mail. The Institute will not be responsible for non-receipt of emails by the candidates.**
19. Canvassing in any form will make the candidature invalid.
20. The date for determining eligibility of applicants in every respect i.e., qualifications, experience and preferred age limit etc. shall be considered as on the closing date, i.e., the Last Date of the Submission of Application Form.
21. Applicants should not have been convicted by any court of law.
22. No person, (i) who had entered into or contracted a marriage with a person having a spouse living; or (ii) who is having a spouse alive, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post. Plural marriage is not permitted.
23. Candidates applying from and continue to reside abroad can be permitted to attend the presentation/ interview on their request through video conferencing depending on the merit. It is mandatory to have personal presence in the recruitment process for the applicants who are residing in India.
24. Candidates shortlisted for presentation/interview will have to produce all original documents for verification in support of their application regarding reservation category, educational qualification, experience, NOC (if any), passport (if applicable) and Aadhar card.
25. Candidates may be posted and/or transferred to another department at any time during service career, in the interest of the Institute.
26. The candidates claiming the benefits of reservation are required to upload the valid/relevant caste/category certificates in prescribed format at the time of applying and also to bring the original at the time of presentation/interview. No other certificate will be accepted as sufficient proof.
 - a) OBC-NCL certificate issued on or after 1st April, 2025 shall only be considered for Reservation under OBC (Non-Creamy Layer) category and same to be uploaded at the time of applying. [as per format **Annexure B**].
 - b) EWS certificate issued on or after 1st April, 2025 shall be considered for reservation under EWS category, whose family has gross annual income below Rs. 8.00 lakh (Rupees Eight Lakh only) for the financial year prior to the year of application. Also persons whose family owns or possesses any of the assets as mentioned in DOPT, Govt. of India OM No.36039/1/2019-Estt (Res) dated 31st January, 2019 shall also be excluded from being identified as EWS, irrespective of the family income. The EWS certificate must be uploaded in the prescribed proforma at the time of applying [as per format **Annexure C**].
 - c) The persons with disability (PwD) shall be required to upload the Disability/Medical Certificate in the prescribed form issued by the competent medical authorities for the purpose of employment as per Government of India norms at the time of applying. Persons suffering from not less than 40% of the disability in 2.2 a,b,d and e category shall only be eligible for the benefit of reservation under this category as per DOPT OM No.36035/02/2017-Estt (Res) dated 15 January 2018. [as per format **Annexure D**]
 - d) SC/ST certificates issued by the competent authority should be uploaded by the candidate at the time of applying and also to produce at the time of presentation/interview. [as per format **Annexure E**]
 - e) Latest monthly pay slip from the current employer.
27. No correspondence whatsoever will be entertained from the candidates regarding the reason for not being shortlisted for the recruitment process.
28. The Institute reserves the right to fill or not to fill any or all the posts advertised.
29. Any dispute with regard to the selection / recruitment process will be subject to Courts / Tribunals having jurisdiction over courts of Chengalpattu.

VII. Important documents to be uploaded

1. Recent passport size photograph
2. ID Proof (Aadhar Card/Passport)



IIT Sri City Chittoor | 18th Meeting of the Board of Governors| 25th Apr 2025

3. Birth Certificate / SSLC / Class 10 Mark sheet
4. Category Certificate (EWS / OBC-NCL / SC / ST) EWS and OBC-NCL to be dated after 01/04/2024(if applicable)
5. PWD Certificate (if applicable)
6. Ex-Serviceman Certificate (if applicable)
7. NOC from the current Employer (if applicable)
8. Latest Pay slip (if applicable)
9. Mark list/Grade card and Degree certificate of each educational qualification as a single file.
10. Experience Certificates
11. Experience Certificate in Industry / R&D Lab
12. Proof of Administrative Experience certified by the Employer
13. Accepted/Published Journal Papers
14. Proof of Ph. D Research Supervision certified by the Employer
15. Sanction order OR Proof of Sponsored Research Projects / Industrial Consultancy Projects certified by the Employer
16. Proof of Short term courses / workshops / FDPs conducted - certified by the Employer
17. Proof of Patent Filed / Published / Granted
18. Manual of Experiments / Computational Projects added to teaching laboratories certified by the Head of the Department.
19. Proof of PhD, MS(R), B.Tech (Honors) completed project supervision certified by the respective Heads or Dean Academics.



VIII. Mode of Selection

The selection process consists of two/three phases:

Written test (only for Pay Level 10 & 11)

Seminar presentation (all Pay Levels 10,11,12,13A2 & 14A)

Interview (all Pay Levels

10,11,12,13A2 & 14A) Note:

For Pay Levels 10 & 11, shortlisted candidates from written test only will be invited for Seminar

Presentation.

For Pay Levels 12 & above, the shortlisted candidates will be directly invited for seminar presentation.

IX. Important dates:

(a) Opening date for online application : ____

(b) Closing date for online application : _____ up to 05:00 PM

Any query, please contact: Email: ____

NO HARD COPY OF APPLICATIONS NEEDS TO BE FORWARDED

Sd/-

Dean (FA)



Annexure - B

OBC Certificate Format

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR
APPOINTMENT TO POSTS / ADMISSION TO CENTRAL EDUCATIONAL INSTITUTES (CEIs),
UNDER THE
GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kum. _____ Son/Daughter of Shri/Smt. _____ of
Village/Town _____ District/Division in the _____

State belongs to the _____ Community which is recognized as a backward class under:

- (i) Resolution No.12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
- (ii) Resolution No.12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
- (iv) Resolution No. 12011/96/94-BCC dated 9/03/96.
- (v) Resolution No.12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
- (ix) Resolution No.12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No.12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- (xii) Resolution No. 12016/9/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
- (xv) Resolution No.12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.
- (xvi) Resolution No. 12015/2/2007-BCC dated 18/08/2010.
- (xvii) Resolution No. 12015/2/2007-BCC dated 11/10/2010.
- (xviii) Resolution No. 12015/13/2010-BC-II dated 08/12/2011.
- (xix) Resolution No. 12015/05/2011-BC-II dated 17/02/2014.
- (xx) Resolution No. 12011/6/2014-BC-II dated 07/12/2016.

Shri/Smt./Kum. _____ and/or his family ordinarily reside(s) in the _____ District/Division of
_____ State. This is also to certify that he/she does not belong to the persons/sections (Creamy
Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training
O.M. No. 36 012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated
09/03/2004.

Dated:
Seal

District Magistrate/ Deputy Commissioner, etc.

NOTE:

- (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950. The authorities competent to issue Caste Certificates are indicated below:
- (i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / First Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar and
- (iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.



Annexure - C

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____

_____ village/street _____ Post Office _____
District _____ in the State/Union Territory _____ Pin
Code _____

_____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs.8.00 lakh (Rupees Eight Lakh only) for the financial year

_____. His/her family does not own or possess any of the following assets*** :

- (i) 5 acres of agricultural land and above.
- (ii) Residential flat of 1000 sq. ft. and above.
- (iii) Residential plot of 100 sq. yards and above in notified municipalities.
- (iv) Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with Seal of office

Name _____

Designation _____

Recent
passport size
photograph

* Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

** Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

*** Note 3: The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

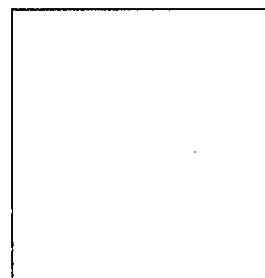


Annexure - D

**The form of certificate to be produced by PwD candidates applying for
appointment to posts under the Government of India**

1. NAME & ADDRESS OF THE INSTITUTE/HOSPITAL

Certificate No Date:



DISABILITY CERTIFICATE

Recent Photograph of the candidate showing the disability duly attested by the Chairperson of the Medical Board.

This is to certify that Shri/Smt/Kumari* _____ son/daughter* of
_____ Age _____ years, Registration No.

_____ is a case of Locomotor disability/ Cerebral Palsy/ Blindness/
Low vision/ Hearing impairment/ Other disability* and has been suffering from degree of
disability not less than _____ % (_____).

A. Locomotors or Cerebral Palsy:

- (i) BL—Both legs affected but not arms
- (ii) BA—Both arms affected (a) Impaired reach
(b) Weakness of grip
- (iii) BLA—Both legs and both arms affected
- (iv) OL—One leg affected (right or left) (a) Impaired reach
(b) Weakness of grip
- (c) Ataxic
- (v) QA—One arm affected (right or left) (a) Impaired reach
(b) Weakness of grip
(c) Ataxic
- (vi) BH—Stiff back and hips (cannot sit or stoop)
- (vii) MW—Muscular weakness and limited physical endurance. B. Blindness or Low

B. Vision:

- (i) B—Blind
- (ii) PB—Partially blind

C. Hearing impairment: (i) D—Deaf

- (ii) PD—Partially deaf

(Delete the category whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.

Reassessment of this case is not recommended/is recommended after a period of years' months. *



3. Percentage of disability in his/her case is Percent.

4. Shri/Smt./Kum meets the following physical requirements for discharge of his/her duties: —

- (i) F—Can perform work by manipulating with fingers. Yes/No
- (ii) PP—Can perform work by pulling and pushing. Yes/No
- (iii) L—Can perform work by lifting. Yes/No
- (iv) KC—Can perform work by kneeling and crouching. Yes/No
- (v) B—Can perform work by bending. Yes/No
- (vi) S—Can perform work by sitting. Yes/No
- (vii) ST—Can perform work by standing. Yes/No
- (viii) W—Can perform work by walking. Yes/No
- (ix) SE—Can perform work by seeing. Yes/No
- (x) H—Can perform work by hearing/speaking. Yes/No
- (xi) RW—Can perform work by reading and writing. Yes/No

(Dr)

Member Medical Board

(Dr)

Member Medical Board

(Dr)

Member Medical Board

Countersigned by the Medical Superintendent/CMO/Head of Hospital (with seal) Strike out whichever is not applicable.



FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents(or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)

This is to certify that Shri/Shrimati/Kumari* _____ son/daughter of _____ of village/town/* in District/Division _____ of the State/Union Territory* _____ belongs to the Caste/Tribes _____ which is recognized as a Scheduled Castes/Scheduled Tribes* under:-

The Constitution (Scheduled Castes) order, 1950 _____
 The Constitution (Scheduled Tribes) order, 1950 _____
 The Constitution (Scheduled Castes) Union Territories order, 1951 * _____
 The Constitution (Scheduled Tribes) Union Territories Order, 1951 * _____

As amended by the Scheduled Castes and Scheduled Tribes Lists(Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area(Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956 _____
 The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976*.
 The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962.
 The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@.
 The Constitution (Pondicherry) Scheduled Castes Order 1964@
 The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @
 The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@
 The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @
 The Constitution (Nagaland) Scheduled Tribes Order, 1970 @
 The Constitution (Sikkim) Scheduled Castes Order 1978@

The Constitution (Sikkim) Scheduled Tribes Order 1978@
 The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@
 The Constitution (SC) orders (Amendment) Act, 1990@
 The Constitution (ST) orders (Amendment) Ordinance 1991@
 The Constitution (ST) orders (Second Amendment) Act, 1991@
 The Constitution (ST) orders (Amendment) Ordinance 1996
 The Scheduled Caste and Scheduled Tribe Orders(Amendment) Act 2002.
 The Constitution (Scheduled Caste) Orders(Amendment) Act 2002.
 The Constitution(Scheduled Caste and Scheduled Tribe) Orders(Amendment) Act 2002.
 The Constitution (Scheduled Caste) Order (Amendment) Act 2007.
 %2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.



This certificate is issued on the basis of the Scheduled Castes/ Scheduled tribes certificate issued to Shri/Shrimati _____ Father/mother of _____ of Shri/Srimati/Kumari* _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ who belong to the _____ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____.

%3. Shri/Shrimati/Kumari and /or * his/her family ordinarily reside(s) in village/town* _____ of District/Division* _____ of the State/Union Territory of _____

Signature _____
** Designation _____
(with seal of office)

Place _____
Date _____

* Please delete the words which are not applicable

@ Please quote specific presidential order

% Delete the paragraph which is not applicable.

NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

**** List of authorities empowered to issue Caste/Tribe Certificates:**

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy.Collector/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.