



## Indian Institute of Information Technology Sri City, Chittoor

(An Institute of National Importance under an Act of Parliament)

630 Gnan Marg, Sri City, Tirupati District - 517 646, Andhra Pradesh, India

e-mail: [procurement@iiits.in](mailto:procurement@iiits.in), [www.iiits.ac.in](http://www.iiits.ac.in)

GST No: 37AAAAI7242R1Z4

Tender Notice No. IIITS/NIT/2024/02/01/Abhisarga, dt.15.02.2025

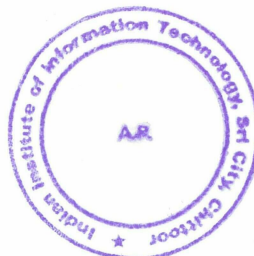
### NOTICE INVITING TENDER

- Indian Institute of Information Technology Sri City, Chittoor wishes to engage reputed contractors/decorators for a) **erection of stage, safety arrangement, supply of chairs, carpets etc** b) **truss lighting, ground lighting, supply of sound system, chairs, carpets etc** with considerable experience for the Techno Cultural Fest (Abhisarga 2025) scheduled to be held from 28<sup>th</sup> Feb, 2025 to 2<sup>nd</sup> March, 2025 (3 days) **at its Permanent Campus, 630, Gnan Marg, Sri City, Tirupati District, Andhra Pradesh-517 646.**
- The interested bidders are hereby requested to submit their bid in the attached tender form duly filled in all respects required documents in a sealed cover super scribing **"Tender for erection of stage, truss lighting, supply of sound system, chairs, carpets, generator etc for 3 days at Techno Cultural Fest (Abhisarga 2025) addressed to The Registrar, Indian Institute of Information Technology, Sri City, 630, Gnan Marg, Sri City, Tirupati District, AP, PIN-517 646 on or before 11:00 Hrs on 22<sup>nd</sup> February, 2025.** Tenders can be dropped in the Tender Box placed at the Academic Block Reception area of IIIT Sri City Permanent Campus only. The tenders dropped / delivered at other sections of the Institute will not be considered, if the same is not received on or before the due date.
- The tenders will be opened at **11:10 hrs on 22<sup>nd</sup> February, 2025** in the presence of the available tenderers or their authorized representatives.
- **Interested parties are advised to inspect the site first and work out the requirements between 10:00 AM to 05:00 PM on any working day from 17.2.2025 to 19.02.2025. The Institute will not be responsible for deviation in the quotes submitted, without inspecting the site.**


For & On behalf of IIIT Sri City, Chittoor

Authorized Signature

Signature of the bidder with seal



1. Bid Documents: The interested parties may collect the bid documents from the Office of the Registrar or download them from the IIIT Sri City website <https://www.iiits.ac.in/tenders/>
2. Bidders are advised to visit the website frequently to find any addendum/Corrigendum issued or extension of due date for submission, etc. No separate intimation will be issued /Advertised in this regard.
3. **The tender in TWO bid systems in sealed envelopes in single cover consisting of TWO inner sealed covers (containing Technical bid and Price bid) super scribing the NIT No., Name of the work, Bidder name & address addressed to the Registrar, IIIT Sri City, Chittoor, 630, Gnan Marg, Sri City, Tirupati District, AP, PIN:517 646.** Tenders can be dropped in the tender box kept in the Office of Registrar at Academic Block of IIIT Sri City Permanent Campus only. The tender bids received after due date and time will not be accepted and considered. The tenders will be opened by the Tender opening Committee to decide the technical suitability of their service based on the pre-laid terms and conditions on the same day at 11:10 hrs at the Office of Registrar in the presence of tenderers, who wish to be present, either by themselves or through their authorized representatives (1 per agency allowed to present during the opening of bids with the authorization letter & ID Proof).
4. **Interested parties are advised to inspect the site first and work out the requirements between 10:00 AM to 05:00 PM on any working day from 17.2.2025 to 19.02.2025. The Institute will not be responsible for deviation in the quotes submitted, without inspecting the site.**
5. No other mode of submission is acceptable.
6. Offer must be legible, clear and free from overwriting and cutting. Incomplete submissions are liable to be rejected.
7. Validity: Minimum validity of the quotation must be 60 days from the date of opening of the quotation/tenders.
8. If the date of opening of the bid is declared as holiday, it will be opened on the next working day at the same time.
9. The overall lowest bidder will be considered for award of purchase order.
10. Bids to be submitted in this tender form and all pages must be duly signed by the bidder failing which bid may not be considered.
11. Tender shall be submitted in official tender form only. Submission in other format will be summarily rejected. Each and every page has to be signed & numbered and no paper shall be detached from the tender.
12. The name and address of the tenderer shall be clearly written in the space provided and no overwriting, correction, insertion shall be permitted in any part of the tender unless duly countersigned by the tenderer. The tender should be filled in and submitted in strict accordance with the instruction laid down herein: otherwise the tender is liable to be rejected.
13. The tender is liable to be rejected if complete information is not given therein, or if the particulars and data (if any) asked for in the schedules to the tender are not filled in.





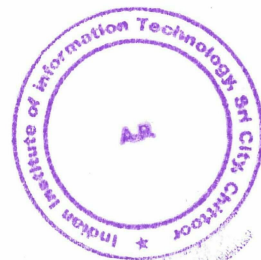
- Signature of the bidder with seal

Er. S. K. Nayak

25. The full & final payment shall be made after providing the necessary services based on certification by the concerned authority within thirty days from the date of submission of bill after deducting necessary deductions/penalties, if any, towards deviation from the agreement/work order. The bank account number and other details are to be submitted along with the bills to facilitate the payment through bank transfer.
26. Dispute, if any shall be settled mutually or arbitration by sole Arbitrator to be appointed by the Director, IIIT Sri City Chittoor at Sri City as per the provisions of the Indian arbitration and Conciliation Act, 1996 and the Rules framed there under.
27. **Location of the Venue:** IIIT Sri City permanent campus.
28. The institute will reserve the right to impose penalty and make deductions in case of the following: -
  - i) Non completion of work in time
  - ii) Deviation from quality and quantity of service/ items as promised
  - iii) Non disposal of garbage from the venue
  - iv) Other things which are not specified and may be deemed fit
29. IIIT Sri City reserves the right:
  - a) IIIT Sri City Chittoor reserves the right to accept or reject the lowest offer or all the quotations without assigning any reasons.
  - b) To accept or reject any or all bids either in whole or in part or to invite revised price bids or to annul the bidding process
  - c) To postpone and/or extend the date of receipt/opening of quotation or to withdraw the same at any time before finalization without incurring any liability to the affected Tenderer / Bidder.
  - d) To change the quantity or add the item or cancel the item/service required.
  - e) To accept or reject any or all the Tenders without assigning any reason.

Signature of the bidder with seal

*Er. S. R. S. Mayadurai*





## Part A (Technical Bid)

## Annexure A

## Particulars of the Bidder

1	Name and Address of the Tenderer/ Agency with Telephone Number/Fax No./Mobile No.	
2	GST Registration No. & its details	
3	PAN Registration No. & its details	
4	Experience of organizing at least THREE similar functions of National Level Institutes/Govt. Organizations/ / Corporate Commercial/ Non Commercial Events/ Celebrity Events/ Product Launch Shows/ Movie Promotion etc (Attach proof such as work order / agreement separately)	
5	Name, Designation and contact details of the Coordinator	

Date

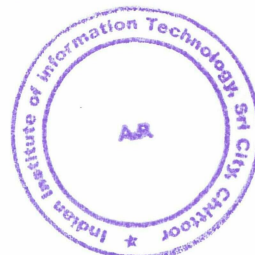
Place

Signature

(Name of the authorized signatory of Agency/Firm  
with stamp)

Signature of the bidder with seal

Er. S. S. Somaiah



To

Sub: Tender from reputed contractors/decorators for a) erection of stage, safety arrangement, supply of chairs, carpets etc b) truss lighting, ground lighting, supply of sound system, chairs, carpets, stage effects etc from 28<sup>th</sup> Feb to 2<sup>nd</sup> March, 2025 for 3 days IIIT Sri City – Techno Cultural Fest - Abhisarga 2025 – Reg.

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I / we have carefully gone through all the Terms and conditions and also the schedule of items as enlisted by you in your Notice Inviting Tender for the subject under reference.

I/We, hereby confirm that we have understood all the Terms and conditions and confirm my/our commitment to abide by them and I/We do not have any counter conditions.

I/We also confirm my/our commitment to provide the services as enlisted in schedule of item with your Notice Inviting Tender under reference.

(Authorized Name & Signatory of Agency/firm with stamp)

Signature of the bidder with seal

Erskowayyathu

Indian Institute of Information Technology, Sri City, Chittoor  
A.P.

**DECLARATION ON PRICE BID of ANNEXURE-C**

The tenderer shall quote the amount tendered / financial bids in the following format as considering the venue in **IIIT Sri City, Chittoor Permanent Campus, 630, Gnan marg, Sri City, Tirupati District, PIN:517 646.**

I / We on behalf of M/s \_\_\_\_\_ hereby undertake to carry out the event of Techno cultural Fest - Abhisarga 2025 as specified in Annexure B of IIIT Sri City Chittoor Tender No.NIT No. IIITS/NIT/2025/02/01/Abhisarga, dt.15.02.2025 for an amount of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only). The above quoted amount is inclusive of all in accordance with statutory liability, service charges, administrative charges, GST etc. as applicable. No other direct or indirect claims is applicable in this tender.

(Authorized Name & Signatory of Agency/firm

*Er. S. R. Somaiah*



Signature of the bidder with seal



Annexure-D  
Declaration regarding black-listing and/ or litigations

I/we hereby declare that our firm/agency is not black-listed by any Ministry or Department of Central Government/State Government or PSU or other bodies under the Central Government/State Government. I/we further declare that no criminal case is registered or pending against the firm/company or its owner/ partners/directors anywhere in India.

Date the ..... day of ..... 2025

Signature of Bidder .....

Name & Address of Bidder .....

.....  
.....

Signature of the bidder with seal

*Er. S. S. Somayajulu*



(Put a "tick" in the appropriate column)

SI	Attachment (keep the copies of relevant documents)	Yes	No
(a)	Address Proof		
(b)	Copy of GST Registration Certificate		
(c)	Bank Details with IFSC code		
(d)	Signed copy of tender form		
(e)	Undertaking		

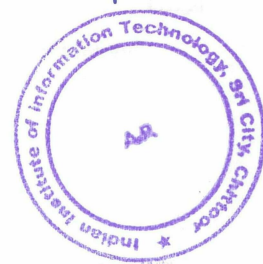
Date:-\_\_\_\_\_

Place:-\_\_\_\_\_

(Authorized Name &amp; Signatory of Agency/firm with stamp)

Signature of the bidder with seal

E r S R Somayajulu



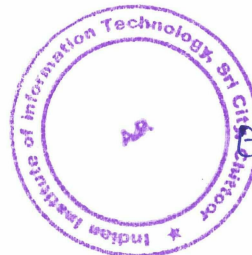
Part B  
Price Bid/Financial Bid

## Annexure A

Name of the work	
Name and address of the Institute	Indian Institute of Information Technology Sri City Chittoor, 630, Gnan Marg, Sri City, Tirupati District, Andhra Pradesh-517 646
Name of Firm/Company of the bidder with complete address	
Contact No.	

Sl. No.	Requirement	Item	Size /Quantity	Days	Unit Price	GST	Total Price inclusive of GST INR
1	Audio System	JBL Vertex or VTX HDL30/ D&B-KSL V-series/ L'Acoustics K2	16 nos. (Including Centre Fills)	3			
		VT4880 or RCF 9006 Subs	10 nos. (Including Centre Fills)	3			
		Avid SC48 or Allen Heath D7000Live with Rack	1	3			
		Sennheiser G4 IEMs(With Flaps and Antennas)	7	2			
		Shure Axient or QLX microphones	3 nos.	3			
		SM58 Microphones with Stand	10 nos.	3			
		BSS Radial DI Box	10 nos.	2			
		Pearl Reference with Zildjian K Series cymbals drum kit	1	2			
		Sennheiser E900 with Beta 91 Kick-In mic (Drum Mic)	1	2			
		Floor Wedge (Stage) monitors	4	3			
		Cables, Power Junction box Etc	As per the inventory	3			
		Coms	8 Nos	3			
2	Lighting Truss	Box Truss with Centre Beam Trussing 4 / 60 x 40		3			
3	Lighting	330/380/440W Sharphy Beam Fixures	24Nos	3			
		RGBW Moving Wash	6Nos	3			
		RGBW Led Par	45Nos	3			
		Blinder 4 Eye	4 Nos	3			
		2 Eye Blinder	4 Nos	3			
		RGBW Strobe	16 Nos	3			
		Follow Spot	1 Nos	3			
		RGB Battens	8 Nos	3			
		Haze	2 Nos	3			

Signature of the bidder with seal



Dr. S. R. Somayajulu



		AvoLite or TigerTouch 2	1	3			
		DMX Splitter	As per the inventory	3			
4	LED Screen	P3(Minimum) LED Screen	according to the stage	3			
		LED Wall Riser	according to the stage	3			
5	Stage	Stage with Stair Case	50 x 30 / 12 feet stair case	3			
		Drums Riser 8x8	1	2			
		Flute Riser 4 x4	1	2			
6	SFX	CO2 Jets	4	3			
		Paper Confetti	1	3			
		ColdFire	4	3			
7	Ground Light	LED Lamp	100 Nos	3			
		LED Par RGBW	40 Nos	3			
		4 Pole Towers	3 Nos	3			
		Generators (Genset) - 65 kv(Stalls), 125kv(Stage and Ground) (Minimum)	2 Nos	3			
8	Extras	Plastic Chairs	800 Nos	3			
		Chairs covered with Cloth for VIPs	50 Nos	3			
		Barricades	700 Feets	3			
		Camara Man Stage	8 x 8	3			
		Food Stall Pandal	10 Nos.	3			
		Mat Stage Front (VIP Gallery)	120 x 40	3			
		Stall Side Cloths	10 Nos.	3			
		LED Lamps for stalls	20	3			
		Stalls Food Tables	35 Nos.	3			
			Sub Total				
			GST				
			Total				

*Note:- The above items are indicative only. The bidder should arrange all the necessary accessories, such as cables, connectors capable of supporting all the electrical equipment, lights, lap tops, slide changer, data switcher, pointer etc for the entire duration of the function.*

For & On behalf of IIIT Sri City, Chittoor

*[Signature]*  
Authorized Signature

Date:

Name & Signature of the bidder with seal

Signature of the bidder with seal

