



Minutes of the meeting for the 13th Meeting of FC of Indian Institute of Information Technology Sri City, Chittoor scheduled to be held on 10 May 2024 at 09.00AM in IIIT Sri City in Hybrid mode.

The following members were present:

1. Prof. D V L N Somayajulu
Director (Addl Charge), IIIT Sri City - Chairman (Addl Charge)
2. Shri. Srinivasa C Raju
Chairman, Sricity Foundation - Member
3. Shri. Anil Kumar
Director (Finance), MoE
Government of India - Member
4. Prof. DVLN Somayajulu
Director (Addl Charge), IIIT Sri City Chittoor - Member
5. Col T. Umasankar (Retd)
Registrar - Ex- Officio
Non-member Secretary

Leave of absence granted to:

1. Shri. J. Syamala Rao, IAS
Principal Secretary to Government, GoAP - Member



(A) ITEMS FOR REPORTING

Item No. FC13/RP1:

To take on record approval of the minutes of the 12th meeting of the FC held on 27 Dec 2023:

The Minutes of the 12th Meeting of the Board of Governors of the Institute held on 27 Dec 2023 through Hybrid mode are circulated. As no comments were received, the minutes are considered as approved

Item No. FC13/RP2:

To take on record the Status of Funds received from Ministry of Education (Govt. of India), Government of Andhra Pradesh and Industry Partners:

The table covering the status of capital funds received from MoE (Govt. of India), Govt. of Andhra Pradesh and Industry Partners is given below:

(Rs. in lakhs)

Particulars	Amount	MoE, GoI	GoAP	IndustryPartner
		share 50%	share 35%	share 15%
Total Project Cost	12800	6400	4480	1920
Total funds received as on 21March 2023	9887	6400	2527	960
Balance Funds to be received	2912	Nil	1952@	960

Note: @ Expenditure details have been submitted. The Pay &Accounts office of Govt of AP has verified and certified as correct, on 27 Nov 2023. Presently, case is with Finance Secretary, Govt of AP.

The item is reported for information.

Item No. FC13/RP3:

Status of the NJRC project of BH-3&4 with Dining Hall.

M/s NJRC given project completion on 25 Dec 2023 and had submitted the final RA bill, for the payment.

This point has been approved by the FC.



(B) ITEMS FOR DISCUSSION & APPROVAL

Item No. FC13/AP1:

Approval of the Board for Annual Budget for FY 2024-25.

Budgeted Income & Expenditure(Tuition Fee) Statement for the FY 2023-24			
S.No.	Description	FY 2024-25 (Budgeted) In Lakhs	Remarks
Income			
1	Tuition Fee - UG	4,604.90	Refer "Fee Receipts" & "Fee Comparison" Sheets.
2	Tuition Fee - PG /PhD	32.30	Refer "Fee Receipts" & "Fee Comparison" Sheets.
3	Interest Income (FD, SB Interest, Interest on TDS Refund)	364.50	Refer "Term Deposits" Sheets. 30% of existing Opex surplus will be utilised in infra development
4	Blance of Grant from Govt of AP	1,952.00	In anticipation of receipt of this amount
5	Balance of Grant from Industry Partners	960.00	In anticipation of receipt of this amount
5	Misc	-	
Total Income (A)		6,953.70	
Expenditure			
1	Establishment Expenses	1,967.81	
a	Faculty Salaries	1433.094457	Increment considered @ 12 % on CTI plus 15 additional new faculty members
b	Staff Salaries	300.00	Staff will be regularized and 7 % increment for contract staff.
c	Honorarium(Visiting Faculty)	94.07	Estimated @ 135% of FY 2024-25 based on increase in students.
d	Provident Fund - Employer contribution	6.12	Even after Regularization some of the staff may be under PF .So, considered same as previous year.
e	NPS -Employer Contribution	100.00	Considering the Regularization(Staff) and recruitment (Staff & Faculty).
f	Children Education Allowance	5.00	
g	Medical Reimbursement	7.50	Considering half of the staff and faculty will claim the reimbursement.
h	Group Medical Insurance& Other Welfare	22.03	Estimation & also based on Quotes received by service providers
2	Academic Expenses	130.31	
a	Payment to Lecturer /Part Time Faculty	30.00	As regular faculty has been recruited. Expenditure under this head may not substantially increase during the year. So, expenditure under this head considered @ Rs.30 Lakhs for the year.



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b	TA Ship for UG / Stipend for M.Tech Students	-	Considered Rs.2000/- per month per student(UG) for 8 Months during the year. Considered 50 students for each Semester based on past trend(UG Students). Also, for M Tech Students Considered @ Rs.12400/- per month for 10 students for 8 months and 2 students for 12 months.
c	Student Admission Expenses	2.20	Considered @ 130% of FY 2022-23 based on past trend analysis.
d	Laboratory Expenses(Consumables)	20.00	Considering the wear and tear of Laboratory Equipments and increase in No. of students during the year , it is considered @Rs.20 Lakhs .
e	Research Activities(Stipend to Phd Students and other related expenditure)	78.11	Considered Admission of 30 PhD Students during the year. Stipend considered @ Rs.31,000 per month
f	Research Activities(Seed Grant)	45.00	Seed Grant - 5,00,000x9=45,00,000
3	Payment to Vendors(Academic Building Maintenance)	303.15	Repairs, Acs AMC, Lift AMC & repairs, building/ rooms maintenance repairs
a	Housekeeping workforce salaries	154.94	Considering the Revision in Salaries, It is estimated @ 150% of FY 2022-23
b	Security Charges	148.22	Considering the Revised salaries, it is estimated @ 150% of FY 2022-23.
4	Rentals (Exclusive of Hostels)	14.23	
a	Guest flats & Director's Residence (206,207) Registrar Guest Flat (202)	14.23	Considering 10% increase in Rentals and Guest flat of Registrar being added, this year.
5	Infrastructure Expenses (Maintenance & Repairs)	243.22	
a	Asset Insurance	8.62	Increase in asset value and Premium increase.
b	Electricity Charges	115.05	Considered of increase in No. of students, Staff & Faculty during the Next FY, Street Lights installed.
c	Water & Sewerage Charges	62.89	Considering the increase in Head counts of staff, faculty , Students and inflation in prices .It is considered @ 150%
d	Repairs & Maintenance (Academic Block)	16.66	As major repair & maintenance activites are going to take in Academic Block .Estimated @ Rs.50 L
e	Computers & peripherals, Software license ..etc.,	20.00	Maintenance of the Equipment , renewal of licenses.
f	Horticulture & Landscaping	20.00	As Infrastructure is increasing there will be requirement of maintenance of Garden around Academic Block & Hostels. Hence, considered @ 20 L
6	Administrative Expenses	251.60	
a	Recruitment Expenses	35.00	Considering Regularization of Non-teaching Staff & New Recruitment of Teaching Staff. Estimated @ 35 Lakhs
b	Printing & Stationary	11.84	Considered @ 200% of increase in Students ,faculty & Staff.
c	Student Placement Expenses	20.00	As No.of students (Passed Out)are increasing year over year. Expenditure under this head is Projected @ Rs.20 Lakhs.
d	Advertisement Expenses	25.00	Expenditure under this head consists of advertisement for Faculty recruitment , Admissions, Notice Inviting Tenders(NIT)...etc. During FY 2023-24, there will be recruitment, NIT for procurement for Capital Assets and admissions. So, expenditure has been considered @ 25



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			Lakhs.
e	Internet Charges	36.25	Considered @ 120% of FY 2024-24. Proposed to be increase from 2 GB to 10 GB.
f	Telephone Charges	6.42	Considering increase in Staff and Faculty estimated @ 130% of FY 2023-24.
g	Convocation Expenses	50.00	Considered @ 50 L
h	Internal Audit Fee	4.00	Estimated based on Market Analysis
i	Seminars/workshops	5.22	Estimated @ 150% of FY 2023-24 based on past trends and present cost analysis.
j	Consultancy Fee	4.00	Estimated @ Rs.4L(UCs certification, Annual Report Translation etc..)
k	Student Sports Activities	10.00	Considered @ Rs.10 Lakhs
l	Occupational Health Centre (OHC) Expenses	49.34	Considered increase estimated @ 120% of FY 2023-24
m	Student Development Council Activities	29.52	Considered @ Rs.2000 per student for 1476 UG Students.
7	Transport & Travelling Expenses	97.06	
a	Institute Own Car Maintenance & Hired Buses, Car Rentals	14.06	Car Maintenance @ Rs.15000 per month for 12 months / 24 x7 car per month per car @ Rs.95,000/- for 12 months. Upto Last FY Bus Hire charges included here. Now moved to Hostel Fee.
b	Relocation Charges	20.00	Estimated based on New Recruitment of Faculty and Staff.
c	PDA Expenses	53.00	PDA - 1,00,000x 53=53,00,000
d	Travelling Expenses	10.00	Estimated @ Rs.10 lakhs based on past trend analysis and increase in Faculty and Staff.
8	Depreciation	380.00	
a	Depreciation	380.00	Hostels, Dinning Hal & Other Infra works l will be completed .So, Depreciation is estimated @ 380 Lakhs based on dep rate as per Ministry of Education, Gol
9	Misc Expenses	35.00	
a	Misc.Expenses	35.00	Hospitality, Welfare etc
10	10. Prior Period Expenses	-	
a	Prior Period Expenses	-	
11	11. Capital Expenditure (From Own Funds)	520.00	
a	Library Books & Journal Subscriptions	50.00	Considered Rs.50 Lakhs
b	Institute Automation	70.00	Considered Rs.50 Lakhs
c	Computers & peripherals, Software license etc.,	400.00	All ready approved by the FC & BoGin the last year . Under procurement.
	Total Expenditure (B)	3,942.38	
	Excess of Income over Expenditure (A- B)	3,011.32	

The FC approved the budget for FY 2024-25 and future infrastructure projects.



Item No. FC 13/AP2:

Approval of the board for establishing travelling guidelines for domestic travel and also claiming the foreign allowances, when proceeding abroad for Research work/ Conferences.

Authorized Travel agents to Book the tickets are Govt approved Travel agencies like Balmer Lawrie/ Ashok Travels/ IRCTC only. Institute will liaise with M/s Balmer Lawrie for booking of tickets by Faculty/ staff, whenever they travel.

The TA/ DA as per 7th CPC.

For foreign travel, the DA will be given as per rates published by the Govt of India, country wise and accommodation charges as per actuals, subject to production of the bills.

These guidelines are made as per the 7th CPC policy and CFTI norms.

This item is approved by FC.

Item No. FC 13/AP3:

Approval of SEED grant for the faculty as recommended by the Committee:

In response to the Call for Institute Seed Grant Proposals, 9 proposals were received. BoG approved the scrutiny committee proposal

This point is approved by the FC. Others to resubmit the proposal in 3 months.

Item No. FC 13/AP4:

Staff Appraisal and incentives for the non-teaching staff based on the recommendations of the expert committee for the academic year 2023-24.

BoG approved the scrutiny committee proposal

These items are approved by the FC.

Item No. FC 13/AP6

Audit objection on Additional HRA by the audit and proposal to change the name to Remote work allowance / Spl allowance

To be disbursed as Remote work area allowance

This item is approved by the FC.

Item No. FC 13/AP7

Approval to enter an MoU with Canara Bank and Indian Bank for soft educational loans and switch to Canara Bank for fee remittance through their Easy pay module.

These items are approved by the FC.



Item No. FC 13/AP8

Approval for revised scope of the Adharshila.

This item is approved by the FC.

Item No. FC 13/AP9

Approval for construction of Basketball, Volley ball in the BH-3&4 area.

This item is approved by the FC.

Item No. FC13/AP10

This item is approved by the FC.

Item No. FC13/AP11

Approval for the Tree cutting in Zone 8

Item need not be discussed in FC, however approved

This item is approved by the FC.

Item No. FC13/AP12

Approval for the Proposed Fee for the Undergraduate (JoSAA/CSAB) and PhD students for the academic year 2024-25 (Per semester) of all categories.

A) Fee Structure for Admission to UG program through JoSAA

SN o.	Description	Undergraduate				PhD		
		Year I Rs.	Year II Rs.	Year III Rs.	Year IV Rs.	Full Time Rs.	Part Time Rs.	
1	Admission Fee	17,000	-	-	-	17000	17,000	Increase by Rs 2000/-
2	Refundable Caution Deposit	20,000	-	-	-	20,000	20,000	Increase by Rs 2000/-
3	Alumni Fee	2,000	2,000	2,000	2,000	2,000	2,000	Introduced now
4	Tuition Fee (semester wise)	165,000	160,000	155,000	150,000	25,000	(a) 60,000 for the 1st three years b) 70,000 after three years	Increased by 10,000 for UG-1 and Rs 5000/- for UG-2,3 &4.
5	Hostel Establishment Fee @@	22,000	22,000	22,000	22,000	-	-	Increase by Rs2000/-
6	Mess Fee @@	20,000	20,000	20,000	20,000	-	-	No change
7	Medical facility at campus and Accidental Insurance	2,600	2,600	2,600	2,600	2,600	-	Increase by Rs 600/- as medical insurance will be included upto Rs50,000/-



Note:

Sl.No.1,2 & 3 : One time payment

Sl.No.4, 5 & 6 : Per semester payable at the beginning of each semester of 4 months.

Sl.No.7 : Per annum payable at the beginning of each year

@@ Applicable for 4 months only

B) Fee Structure for Admission to UG program through DASA (CIWG candidates) (for the Academic year 2024-25):

The fee structure for the admission remains the same as that of students admitted through CSAB/JoSAA for all years.

C) Fee Structure for Admission to UG program through DASA (SAARC and Non-SAARC candidates) (for the Academic year 2024-25)

Sl.No.	Description	SAARC	Non-SAARC	Remarks
1	Admission Fee	USD 250	USD 250	Increase by \$50
2	Refundable Caution Deposit	USD 250	USD 250	Increase by \$50
3	Alumni Fee	INR 2,000	INR 2,000	Introduced now
4	Tuition Fee	USD 2250	USD 4050	Increase by \$50
5	Hostel Establishment Fee	USD 300	USD 300	No change
6	Mess Fee	USD 300	USD 300	No change
7	Medical facility at campus and Accidental Insurance	INR 2,600	INR 2,600	Increase by Rs 600/- as Health insurance is added.

Sl.No.1,2 & 3 : One time payment

Sl.No.4, 5 & 6 : Per semester payable at the beginning of each semester of 4 months.

Sl.No.7 : Per annum payable at the beginning of each year

@@ Applicable for 4 months only

This item is approved by the FC.



Under any other items

Item No. FC13/AP14

Reimbursement of charges to repair the A-1 Creek side apartments taken on lease from M/s Sri City as the lease expires.

This item is approved by the FC.

Item No. FC13/AP15

Increase of Taship amount from Rs 31,000/- to Rs 37,000/- and SRF from Rs 35,000/- to Rs 42,000/-.

The Ministry of Education has increased the Fellowship of JRFs from Rs 31,000/- to Rs 37,000/-, and SRF from Rs 35,000/- to Rs 42,000/-. Hence, it is proposed to increase the stipend of Ph.D. scholars of the institute on the same scale as the amount for PhD Scholars is institute-funded. JRF/SRF fellowship will be increased depending upon the increase of funding by the respective funding agency.

This item is approved by the FC.

_____ End of the Section _____



(C) ITEMS FOR RATIFICATION

Item No. FC13/RF1 :

Construction of four class room in the student hub area, to tide over immediate requirement.

This item is approved by the FC.

_____ End of Section _____



Annexure of RF-1

Architectural, Structural, MEP & HVAC Design Consultancy services for Various Buildings and Infra Structure Development Institute of Information Technology Sri City, Chittoor Campus as per the Standards.										
S.no	Description	AS per revised								Total Amount after discount
		QTY	Units	Rate	Rate after 2.1% discount	Amount	Total Amt	Amount after discount		
1	Main gate		LS		830000	812220		830000		812220
2	Sports building		4646	Sqm	690	676		3205740		3140696
3	Hostel building	Silt floor	990	Sqm	332	324	328680	5021280	320760	4914360
		10 floors	9900	Sqm	474	464	4692600		4593600	
4	Academic building	Ground floor	3075	Sqm	590	577	1814250	5531250	1774275	5410275
		3 floors	9000	Sqm	413	404	3717000		3636000	
5	Campus Infra		LS		1830000	1791570		1830000		1791570
6	Students Activity Centre		1860		621	608		1155060		1130880
	AREA calculation [2]+[3]+[4]+[6]		29471	Design cost for [2]+[3]+[4]+[6]				14913330		14596211
	Total Cost for Design consultancy (with Lumsum Amount item no:[1] and[4]							17573330		17200001
S.no	Description	QTY	Unit	construction cost per Sqm	Total cost of construction (A)	Design Cost (B)	Design % [B / A] x100			
1	% cost of design on construction cost	29471	sqm	30000	884130000	14913330	1.6867802			
2	% cost of design on construction cost after 2.1 % discount	29471	sqm	30000	884130000	14596211	1.6509123			



Budgeted Income & Expenditure(Hostels) Statement for the FY 2024-25

Description	FY 2024-25 (Budgeted) In Lakhs	Remarks
Income		
Hostel Fee - UG	470.80	Refer "Hostel Fee Receipts".
Hostel Fee - PG	-	Refer "Hostel Fee Receipts".
Total Income (A)	470.80	
Expenditure		
Rentals(Including Maintenance Charges)	106.91	Considered @ 60 % increase in A1 rentals and No Revision in Motherland & Happy Home rentals.
Transport Expenses	19.56	Considered hiring of 1 Buses @ Rs.1,16,480/- per Bus. / Considering 40% increase on the current rental charges if any additional trips are needed during the entire academic year
Electricity	79.38	Estimates @ Rs.450 per student per month.
House Keeping Expenses	118.07	Estimated based on revised salaries and requirement of additional HK personnel
Security Charges	95.19	Estimated based on revised salaries and requirement of additional security guards.
Maintenace- Hostel Furniture, Plumbing...etc	10.00	Considering increase in own Infrastructure.
Capital Expenditure		
Hostel Furniture	30.00	Lift, Solar Geysers
Total Expenditure (B)	459.11	
Excess of Income over Expenditure (A- B)	11.69	



Annexure-1

Balance of Budget Details

Balance sheet			
In - Cashflow (In Lakhs)		Out-Cashflow (In Lakhs)	
Total FDs	11077.2	Annual Expenditure	3,942.38
Interest on FDs	364.5	NJRC & Misc projects dues	1,376.46
Income from Fee	4,605	Earmarking for Future projects planned	12,588.12
from Govt of AP	1952		
from Industry Partners	962		
Total anticipated In-Cashflow	17,998.60	Total anticipated Out-Cashflow	17,906.96
		Balance	91.64

Projects completed or under going for which payments are due

List of Tenders		Amount to be paid
S.no	Description	
1	Road work	9,833,526
2	Faculty Cabin	685,480
3	Water proofing	75,877
4	Vrv Ac Faculty Cabin	145,003
5	Vrv Ac classrooms	3,002,486
6	Plinth protection	60,955
7	External painting	390,500
8	Classroom furniture	305,160
9	Internal painting	26,319
10	WiFi & CCTV	3,418,875
11	Passenger Lift	2,148,780
12	Landscape	651,165
13	Boundary wall	22,418,348
14	Street lights	10,065,636
15	Chain link fencing	1,215,400
16	Passenger lift -2	3,581,300
17	NJRC	58,600,000
18	Cube	1,550,000



19	RSP	480,000
20	Irrigation ringmain system	2,710,422
21	Basement class room	14,791,070
	Total A	136,156,302
NIQ		
1	Chairs Repair	8,004
2	Sign Board	41,080
3	Tiles work	57,443
4	Basement Drain work	111,138
5	Accessories	246,900
6	Canopy	5,532
7	Mirror	264,952
8	Sve Energy	11,123
9	JCB	500,000
10	Sri venkateswara (substation Maintenance)	243,227
	Total B	1,489,399
	Total (A+B)	137,645,701



Infrastructural Projects as roll on plan for next 3 years

S.no	Description	Units	ApproxQTY	cost per SQ M	cost per SQft	Final Budget with GST	category	Cash Out-Flow			Total	
								Bldg	FY 2024-25	FY 2025-26		FY 2026-27
1	Hostel 5	Sqm	9900	34808.6	3235	454,198,872.91	Bldg		136,259,661.87	181,679,549.17	136,259,661.87	454,198,872.91
2	Multi purpose sports Block	Sqm	3200	19368	1800	82,531,169.74	Bldg		82,531,169.74	0.00	0.00	82,531,169.74
3	Main Entrance Gate complex	Sqm	145			23,623,845.00	Bldg		23,623,845.00	0.00	0.00	23,623,845.00
4	Academic Block	Sqm	11371	32280	3000	571,233,823.90	Bldg		171,370,147.17	228,493,529.56	171,370,147.17	571,233,823.90
1,131,587,711.56									413,784,823.79	410,173,078.73	307,629,809.04	
Roads and Parking												
1	Petal Paverblocks					3,216,444.00	Roads& Parks		3216444			
	East & South Roads					11,520,965.40	Roads& Parks		11520965.4			
	Parking-Shaded Net					61,950.00	Roads& Parks		61950			
14,799,359.40									14799359.4			
Utilities Chamber												
	East Chamber					3,342,726.60	Utilities Chamber		3342726.597			
	South Chamber					3,210,524.06	Utilities Chamber		3210524.058			
	West half					1,824,289.97	Utilities Chamber		1824289.971			
	Irrigation Trunkline					1,239,000.00	Utilities Chamber		1239000			
9,616,540.63									9616540.626			



Land Levelling							
	Olympia Way						
	4B Sports Arena						
	Central Court						
	AB-SE area						
	AB-SW area						
	Area around H3/H4						
	6A Students Area						
	8A Grade-1 Soccer field						
						1,239,000.00	Land levelling
						1,239,000.00	1,239,000.00
Sports Court							
	Basket Ball(1No)					3,647,570.16	
	Volly Ball(1 No)					2,159,725.68	
	Tennis Court (4 No)					12,598,399.80	
	Picket Ball court (4 No)					6,335,195.33	
	Student Center	Sqm	1859	35023.8	3255	76,828,908.00	
						101,569,798.97	101569799
	Total InfraStructure Budget (B)					127,224,698.99	
	Total FC Budget [A] + [B]					1,258,812,410.55	

541,009,522.78 410,173,078.73 307,629,809.04

	1,258,812,410.55
FY 2024-25	541,009,522.78
FY 2025-26	410,173,078.73



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FY 2026-27	307,629,809.04
Total	1,258,812,410.55