



## Indian Institute of Information Technology Sri City, Chittoor

### NOTICE INVITING QUOTATION

**No.:** IIITS/NIQ/MIRRORS/2024/025R, Dt. 11.06.2024

Sealed quotations are invited from resourceful agencies for **“Supplying, providing and fixing of Bathroom mirrors in Boys Hostel 3 & 4 and Gym mirrors in Academic Block of IIIT Sri City, Chittoor”** as per the Specification given in the NIQ document. The sealed quotations along with necessary documents should be submitted at the office of the Registrar, IIIT Sri City, 630, Gnan Marg, Sri City, Tirupati District, Andhra Pradesh – 517 646.

<b>Bid Issue Date</b>	<b>June 11, 2024</b>
<b>Last Date of Bid Submission</b>	<b>June 20, 2024 up to 16:00 Hrs</b>
<b>Date Of Bid Opening</b>	<b>June 20, 2024 at 16:10 Hrs</b>
<b>Mode of Submission</b>	<b>Sealed Quotation in SINGLE bid system</b>
<b>Address for Submission</b>	The Registrar Indian Institute of Information Technology Sri City Chittoor, #630, Gnan Marg, Sri City, Chittoor District – 517 646 Andhra Pradesh

**For & On behalf of IIIT Sri City, Chittoor**

For Indian Institute of Information Technology Sri City  
Chittoor, Andhra Pradesh

**Authorized Signatory**  
**Authorized Signatory**

Signature of the tenderer with seal

**PART "A": NIQ DETAILS**

1. **Tender Documents:** The interested parties may collect the NIQ documents from the Office of the Registrar and also download from website of IIIT Sri City – <https://www.iiits.ac.in/tenders/>
2. Bidders are advised to visit the website frequently to find any addendum/ Corrigendum issued or extension of due date for submission, etc. No separate intimation will be issued /advertised in this regard.
3. The tender in SINGLE bid systems in sealed envelope shall be submitted in the office of Registrar in the prescribed format before the due date and time as mentioned in NIQ. No other mode of submission is acceptable.
4. **Sealing and Marking of Bids:**  
The Techno-Commercial bid must be sealed in an envelope, duly super-scribed as "Techno-Commercial Bid, NIQ No.: \_\_\_\_\_, Submission Deadline: \_\_\_\_\_".
5. Offer must be legible, clear and free from overwriting and cutting. Incomplete submissions are liable to be rejected.
6. **Completion Time:** All the specified works shall be completed **within 30 days** of award of work including sample approval.
7. **Site Visit:** Before submitting sealed quotation as mentioned in the NIQ document, every bidder is advised to inspect the site/locations of work and its environments between Monday to Saturday from 10:00 Hrs to 16:00 Hrs except Sunday and Govt. holidays, to ascertain the exact requirement of the NIQ, at his own cost.
8. **Scope of Work: Supplying, providing and fixing of Bathroom mirrors in Boys Hostel 3 & 4 and Gym mirrors in Academic Block of IIIT Sri City, Chittoor.**
9. **IIIT Sri City reserves the right:**
  - a. to accept or reject any or all quotations either in whole or in part or to invite revised price bids or to annul the bidding process
  - b. to postpone and/or extend the date of receipt/opening of quotation or to withdraw the same at any time before finalization without incurring any liability to the affected Tenderer / Bidder.
  - c. to omit/delete any item(s) of work from the schedule at the time of allotment or before the commencement of work or during execution of work without assigning any reason whatsoever.
  - d. to change the quantity or add the item or cancel the item/service required.
  - e. to accept or reject any or all the Tenders without assigning any reason.
10. If the date of opening of the quotation is declared as holiday, it will be opened on the next working at the same time.

Signature of the tenderer with seal



11. The quotation should be submitted strictly in the prescribed 'Annexure A' and should remain valid for a minimum of Three (3) months.
  - a. The bidder should have experience of having successfully completed similar works or entire civil construction works in any University, reputed educational institute, Government Organizations and reputed companies during last 3 financial years ending 31<sup>st</sup> March of the previous financial year.
  - b. Similar works means Civil construction works or Building PHE works etc., Irrelevant works like House Keeping, Sewage Cleaning, Sweeping, Boring, Fabrication, Erection et., shall not be considered in similar works category
  - c. Documentary evidence for work experience, GST, PAN all as indicated & required in the NIQ document should be furnished
  - d. The quotations, which are incomplete and are not submitted in the prescribed format, will be summarily rejected.
  - e. The quotation should clearly contain the details (without erasers/overwriting etc.) as mentioned in the form.
12. The work shall be carried out in the area specified as per the directions of Engineer In-Charge, Safety procedure, specification and standard code of practice.
13. Works shall be awarded to L1 tenderer on L1 quoted rates. Price quoted by tenderer shall be fixed and not subject to any escalation whatsoever during the period of execution of the contract including the extended period, if any.
14. This tender notice shall be deemed to form an integral part of the contract to be entered into for this work.
15. The successful bidder needs to arrange for the required materials, tools & plants, transportation including and manpower etc to the locations at his own cost as per the scope of the work.
16. The successful bidder has to ensure the safety of the manpower/vehicles deployed in the premises. IIIT Sri City will not be responsible for any incident arising during execution of the work.
17. Water for works shall be provided by IIIT.
18. Accommodation and Transportation should be arranged by the contractor themselves.
19. Quantities are Re-measurable.

Signature of the tenderer with seal





**20. PAYMENT TERMS:**

- a. 100% of Bill value for the works shall be made after completion of work within 30 days with applicable tax deductions.
- b. Payment will be initiated only after receipt of certificate from the official concerned from IIIT Sri City Chittoor.
- c. All taxes must be clearly mentioned in price bid.
- d. No escalation of prices will be entertained later in any case.

**21. TAXES AND DUTIES:** The Rates unless otherwise specified, will be deemed to exclude sales tax or GST or any other taxes and duties, which are in force or may be levied by the Central/State/Local Governments from time to time, on the production and sale of the goods.

**22.** On account of security consideration, some restrictions may be imposed by the security staff on the working and/ movement of men and materials etc. The contractor will be bound to follow all such restrictions/ instructions and he shall organize his work accordingly. No claim on this account, whatsoever, shall be payable.

**23. JURISDICTION:** All the disputes arising out of this order shall have exclusive jurisdiction of Tirupati, Andhra Pradesh only.



Annexure-1

DETAILS TO BE FURNISHED BY THE BIDDERS

1. Name of the Firm/Company:  
(Attach copy of the Registration Certificate)
2. Address for Communication:
3. Contact Person Telephone/ Mobile No.:
4. E-mail:
5. Details of Proprietor/Partner/Director
6. GST Registration No.:  
(Attach copy of the GST Registration Certificate)
7. PAN Number:  
(Attach copy of the PAN Card)
8. Previous work Experience Certificates:

This is to certify that the above facts are true complete and correct to the best of my knowledge and belief. Further, it is certified that I/We have read and understood the terms and conditions of the Tender Notice.

I/We give an undertaking and give our unconditional and unequivocal acceptance of all terms and conditions of the Tender and agree to abide by these terms and conditions.

Name and Signature of the Firm/Company

Seal of the Firm/Company

Signature of the tenderer with seal



Annexure-2

Declaration regarding black-listing and/ or litigations

I/we hereby declare that our firm/agency is not black-listed by any Ministry or Department of Central Government/State Government or PSU or other bodies under the Central Government/State Government. I/we further declare that no criminal case is registered or pending against the firm/company or its owner/partners/directors anywhere in India.

Date the ..... day of ..... 2024

Signature of Bidder .....

Name & Address of Bidder .....

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**PRICE BID: ANNEXURE 'A'**

NIQ No. : IIITS/NIQ/MIRRORS/2024/025R, Dt. 11.06.2024

Name of Work : Supplying, providing and fixing of Bathroom mirrors in Boys Hostel 3 &amp; 4 and Gym mirrors in Academic Block of IIIT Sri City, Chittoor as per the Specification.

Name of the Bidder: \_\_\_\_\_

S. No.	Description	Unit	Rate in Rs.	Amount without GST
1	Supply and fixing 5 mm thick Vanity mirrors with 5 mm approved commercial ply back up, fixing with required number of stud screws, including cost of all materials, labour, lead, lift, handling charges, transport charges etc., complete as per the instruction of the Engineer In-charge. Sample Material approvals and site measurements to be taken before the material procurement. <b><u>Mirror Specification:</u></b> 1. Coating: Clear. 2. Glass surface coating position: Surface 2 3. Glass substrate: Clear. 4. Manufacturing: Annealed. 5. Copper free 6. Reduced Corrosion type.			
A	1.40m x 0.60m – at BH4 Bathrooms	Nos	30	
B	0.90m x 0.60m – at BH3 Bathrooms	Nos	40	
C	1.20m x 1.80m – at Academic Block Gym	Nos	8	
	<b>TOTAL</b>			

Note: Above rates are exclusive of applicable GST.

Amount in Words:

For Indian Institute of Information Technology Sri City  
Chittoor, Madhya Pradesh  
For & On behalf of IIIT Sri City, Chittoor

Authorized Signatory  
Authorized Signatory

Signature of the tenderer with seal