



Indian Institute of Information Technology Sri City, Chittoor

(An Institute of National Importance under an Act of Parliament)
630 Gnan Marg, Sri City, Chittoor District - 517 646, Andhra Pradesh, India

Reference No: IIITS/Recruitment/Staff/2022/05/01

Opening Date: May 25, 2022

Closing Date: June 30, 2022

Indian Institute of Information Technology Sri City, Chittoor, Andhra Pradesh (IIIT, Sri City) was established in 2013 by Government of India as an Institute of National Importance under the Act of Parliament. Along with Government of India, Government of Andhra Pradesh and Sri City Foundation are the other partners. IIITS is located as an integral part of Sri City, a large integrated business city with state of the art industrial ecosystem on the Chennai-Nellore Highway. This decade-old state of the art industrial city spread over 8000 acres encompassing a multi-product Special Economic Zone (SEZ), Domestic Tariff Zone (DTZ), Free Trade & Warehousing Zone (FTWZ) and Electronics Manufacturing Cluster. Sri City which hosts about 200 manufacturing MNCs from over 29 industrialized countries.

The Institute is governed by the Board of Governors, represented by Ministry of Education, Government of India, Government of Andhra Pradesh, Industry Partners and eminent persons from Academia and Industry. For more details visit: www.iiits.ac.in

1.	Name of the Post	Registrar (Contract/Deputation)
2.	Classification	Group – A
3.	Scale of pay (Grade Pay, Band Pay)	PB – 4 (Rs. 37400 – Rs.67000) with Grade Pay of 10000/-
4.	Whether Selection Post or non-Selection Posts	Selection
5.	Age limit for direct recruits	Preferably below 55 years
6.	Educational and other qualifications required for direct recruitment	<u>Qualification:</u> Masters' degree in any discipline with at least 55% marks or its equivalent grade in a point scale from a recognized University/Institute. <u>Experience:</u> i) At least 15 years' experience as Assistant Professor in the AGP of Rs. 7000/- and above or with 8 years of service in the AGP of Rs. 8000/- and above including Associate Professor along with experience in educational administration OR ii) 15 years of administrative experience, of which 8 years shall be as Deputy Registrar in GP Rs. 7600/- or an equivalent post.
7.	Whether age and educational qualifications prescribed for direct recruits	Yes, as per col. 5 & 6
8.	Period of probation, if any	Not Applicable

9.	Method of Recruitment : whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods	Deputation OR Contract basis for tenure of maximum 5 years or till attaining the age of 62 years whichever is earlier or as fixed by GOI by orders issued in this regard from time to time. Appointment will be renewable within the upper age limit and on satisfactory performance.
10.	In case of recruitment by deputation /transfer, grades from which deputation/ transfer to be made	Not Applicable
11.	If DPC exists, what is its composition	Not applicable
12.	Reservations	As per Rules

Type of role: Full Time

Location: Sri City, AP

Duration of appointment: As per norms and requirements of the Institute

General Conditions:

- The prescribed qualifications are minimum and the mere fact that a candidate possesses the same will not entitle him / her to be called for interview.
- The Institute reserves the right to restrict the number of candidates for interview to a reasonable limit, on the basis of qualifications and experience, higher than those prescribed in the advertisement.
- The Institute also reserves the right to reject any or all the applications without assigning any reasons thereof.
- Persons serving in Government Departments, Autonomous Organizations, Corporations, Boards etc., are required to apply through proper channel, for appointment on deputation.
- In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate.
- No correspondence whatsoever will be entertained from candidates regarding conduct and result of test/interview and reasons for not being called for interview. Canvassing in any form will be a disqualification.

How to apply:

- Application should be submitted in the format provided by the Institute.
- Self-Attested copies of Community Certificate and Certificates in proof of educational qualification and experience should be attached to the application.
- Application should be sent in a cover superscribed with "Application for the Post of Registrar"
- Filled in Application Form (prescribed format) along with supporting documents and passport size photograph in scanned version should be submitted via email (registrar@iiits.in) on or before 30 June, 2022. However, hard copy of application along with documents should reach the undersigned before 6 July, 2022 (**Please note that hard copy of application along with documents are compulsorily required**).

Registrar I/c

Indian Institute of Information Technology Sri City, Chittoor

630 Gnan Marg, Sri City, Chittoor District - 517 646, Andhra Pradesh, India

- Shortlisted candidates will be informed for interviews through e-mails only. Candidates called for interview will be required to attend at their own expenses.

Note: Any corrigendum or amendment regarding this advertisement will be published in the institute's website- www.iiits.ac.in

Sd/-
Registrar I/c