



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY CHITTOOR

Sri City, Satyavedu Mandal, Chittoor dt., A.P-517588

Tender Notice No. Procurement/IIIT/2016/72

Dt. 19.10.2016

To

All interested vendors

NOTICE INVITING TENDER

On behalf of IIIT Chittoor, Sri City, Satyavedu Mandal, Chittoor Dt. A.P., signed and stamped quotations are invited for the supply of the following item(s) as per the specifications/scope of work indicated against each:

S.No.	Description	Qty.
1	Laptop : Dell Vostro 3558 5th Gen i3-5005U (3M Cache, 2.0GHz) 4GB DDR3L1601 1TB 5400rpm HD 5500M DVD-RW 15.6" B/R Windows 10 S. L. 1 Yr CC 4C	1 No.

Note: 1. The quotation shall be sent to procurement.quotes@iiits.in only. Quotations received by any other mail will not be accepted.

2. Last Date & time of submission of quotation: **11:00 AM on 22-10-2016.**

1. Delivery of material should be completed within 7 days from the issuance of purchase order.
2. The quotation may be submitted only if you are able to complete the supply within the time limit.
3. The materials are to be supplied on door delivery basis at IIIT Chittoor, IFMR Campus, Sri City.
4. **Validity:** Minimum validity of the quotation must be 30 days from the date of opening of the quotation/tenders.
5. As the firm is required to deliver the items at IIIT Chittoor, Sri City with minimum one year guarantee/warranty, so the rates must be quoted as F.O.R. destination i.e., IIIT Chittoor, Sri City Satyavedu Mandal, Chittoor Dt. A.P-517588 and the rates must include the charges for packing, forwarding, insurance, freight, commissioning, demonstration, transportation charges etc., if any.
6. The price of items may be quoted in Indian rupees.

7. All the firms may invariably mention their CST/ST/LST/PAN numbers on quotation/tender failing which quotations may not be considered valid. Further, this institution does not issue any Concessional form, so the CST/ST/VAT applicable as per actual rates must be mentioned in the offer. In case CST/ST/VAT is not mentioned, the rates shall be treated as inclusive of all taxes.
8. 100% payment shall be made in full within 30 days after receipt of material in good condition. Payment will be initiated only after the receipt of a certificate/report about successful demonstration/installation from the department/officer concerned.
9. Right of acceptance and rejection of any tender/quotation in part or full without assigning any reason are reserved with the institution authorities. The number of items to be purchased could be increased or decreased depending on the requirement of end user.
10. In case of any dispute the jurisdiction of Chittoor Court shall apply

Note: The quotations/tenders not complying with any of the above said minimum requirements/terms and conditions will be considered as rejected

For and on behalf of IIT Chittoor, Sri City



EVSR Somanayajulu

ADMINISTRATIVE OFFICER